

Message

From: Randall, Brenda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C12608BC3E3F4E56BF9AFC0D1558B1F4-BRANDALL]
Sent: 4/14/2017 7:22:46 PM
To: Ellison, Mardiko [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=872fce8a91fd488bb3b3b23c83ba4a82-MELLIS02]; Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
CC: Morina, Lenee [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4f60943342348028f52771a9bdc50d6-Lmorina]
Subject: Revised Quote -- 2017 Suburban

Good afternoon Mr. Allen,

I hope you enjoyed your time away from the office. I requested a revised quote from the lease company to adjust the annual mileage usage. The current mileage plan is 15K/yr. (41 miles/day). This new vehicle will be used 24/7 and will travel more than 41 miles/day. I checked the mileage totals on the Tahoe and based on the current usage, we will exceed the minimum \$15K within 5-7 months if not sooner. Any overage after the \$15K is PBI / Ex. 4/mile.

My recommendation is to lease the \$20K/yr. mileage option, to help absorb some of the additional mileage costs. Unfortunately, the lease companies do not offer unlimited mileage plans. After reviewing the revised proposal, please send me an email indicating if you would like you keep the \$15K mileage plan or switch to the \$20K mileage plan. Please see below the increase in costs. Please let me know if you have any additional questions. Thanks, Brenda

Here is a quick summary of the vehicle Specifications:

Equipment Package D:

12 Month Base, Option Years one (1) and two (2) - (we have the option to exercise the options or not without penalty – that's why the Base Year total is front loaded and the subsequent options decrease). Below are the cost for the Option Periods. (NO CHANGE)

Fixed Price Lease:

Fixed price means the monthly price will remain the same throughout the 36 month term. If the EPA terminates this agreement, before the end of the lease, the EPA will possibly be assessed a penalty; (NO CHANGE)

Vehicle Lease Options

Factory Ordered Vehicle:

Fixed Term Lease:

36 Months

Equipment Package D:

2017 Chevy Suburban LT, 4WD, E85
(\$15K mileage annual – Overage \$0.18/mile)

\$1,053.00/month

Annually \$12,636.00/3 Yrs. \$37,908.00

.....

NEW Fixed Term Lease:

36 Months

Equipment Package D:

2017 Chevy Suburban LT, 4WD, E85
(\$20K mileage annual – Overage \$0.18/mile)

\$1,180.00/month

Annually \$14,160.00/3 Yrs. \$42,480.00

Other Replacement Costs (NO CHANGE)

2017 Suburban (Tags, Title and Registration/costs for Base Period) -- \$400.00

2017 Chevy Suburban (Install Law Enforcement Lights) (LEL) & window tinted -- \$3,200.00

2011 Malibu (remove the LEL) -- \$600.00

Potentially incurred cost from GSA (Malibu car cleaning/repairs, etc.,) -- \$1,000.00

Message

From: Randall, Brenda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C12608BC3E3F4E56BF9AFC0D1558B1F4-BRANDALL]
Sent: 3/17/2017 7:20:35 PM
To: Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
CC: Morina, Lenée [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4f60943342348028f52771a9bdc50d6-Lmorina]
Subject: RE: 2017 Tahoe

Thanks for your assistance Mr. Allen - Yes Sir, I am working on it now. Have a great weekend!

From: Allen, Reginald
Sent: Friday, March 17, 2017 3:15 PM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Cc: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: RE: 2017 Tahoe

Brenda

PBI / Ex. 4

Thanks
 Reggie

Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879

From: Randall, Brenda
Sent: Friday, March 17, 2017 3:06 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: FW: 2017 Tahoe

Hi Mr. Allen,

The captain seats are available at an increased cost of \$23.00 per month. The On-Star Data Plan is free for three (3) months, after that we would have to set-up a separate plan at EPA's expense.

PBI / Ex. 4

PBI / Ex. 4

Thanks, Brenda

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Friday, March 17, 2017 1:13 PM

To: Randall, Brenda <Randall.Brenda@epa.gov>

Subject: RE: 2017 Tahoe

Brenda,

PBI / Ex. 4

Please let me know how you would like to proceed and whether I need to edit any of my quotes.

Thanks,

Dan MacDonald
District Fleet

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]

Sent: Friday, March 17, 2017 12:48 PM

To: [REDACTED] PBI / Ex. 4

Subject: 2017 Tahoe

Hi [REDACTED] PBI / Ex. 4

Please Let me know if the captains chairs are possible and the wifi? Thanks, Brenda

Very Respectfully,

Brenda R. Randall
Facilities Management & Services Division
Headquarters Services Branch
(Office) 202-564-4518

"Everyday is a day of new Mercy, we should treat it as if it's our last"

From: Allen, Reginald

Sent: Thursday, March 16, 2017 6:17 PM

To: Randall, Brenda <Randall.Brenda@epa.gov>

Cc: Morina, Lenae <Morina.Lenae@epa.gov>

Subject: RE: 2017 Replacement Vehicle

The boss would like second row bucket seats - Bench third row – something like the attached photo.

Also please let me know if wifi is an option

Thanks
Reggie

Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879

From: Randall, Brenda
Sent: Thursday, March 16, 2017 5:23 PM
To: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Morina, Lenae <Morina.Lenae@epa.gov>
Subject: 2017 Replacement Vehicle

Good afternoon Mr. Allen,

Late yesterday, I received the New Tahoe cost proposal from the fleet lease company. The attached quotes include options, that will assist you in making your final decision on your leased vehicle. If you have any questions, after reviewing the summary below, please give me a call on 54-4518. Thanks, Brenda

Here is a quick summary of the Spec. attachments:

2017 Chevy Tahoe LT, 4WD, Black/Black, leather seats with Flex Fuel;

Both Options below, offer free maintenance for two (2) years;
Mileage is based upon 15,000 annual miles; excess mileage charge is \$0.18 per mile;

Equipment Package A and B:

Base, Option Years one (1) and two (2) - (we have the option to exercise the option or not without penalty – that's why the Base Year total is front loaded and the subsequent options decrease). Below are the cost for the Option Periods.

Package B Options: Power Sunroof, Max Trailering Package

Fixed Price Lease:

Fixed price means the monthly price will remain the same throughout the 36 month term. If the EPA terminates this agreement, before the end of the lease, the EPA will possibly be assessed a penalty;

Equipment Package A: (3 years) -- \$846.00/Month/Annually -- \$10,152.00 -- (36 Months/Total \$30,456.00)

Equipment Package B: (3 years) -- \$995.00/Month/Annually -- \$11,940.00 -- (36 Months/Total \$35,820.00)

Vehicle Lease Options

Factory Ordered Vehicle: See Attached Spec Sheets for equipment package details

Vehicle	12 Month Base	Option Year 1	Option Year 2
<u>Equipment Package A:</u> 2017 Chevy Tahoe LT, 4WD, Flex Fuel	\$970.00	\$795.00	\$714.00
Total Annual	\$11,640.00	\$9,540.00	\$8,568.00
Total CLINs \$29,748.00			
<u>Equipment Package B:</u> 2017 Chevy Tahoe LT, 4WD, Flex Fuel	\$1,495.00	\$728.00	\$693.00
Total Annual	\$17,940.00	\$8,736.00	\$8,316.00
Total CLINs \$34,992.00			
<u>Fixed Term Lease:</u>		<u>36 Months</u>	
Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex Fuel		\$46.00/mo	
Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel		\$995.00/mo	
<u>Factors to</u>			

Other Replacement Costs

2017 Tahoe (Tags, Title and Registration/costs for Base Period) -- \$450.00
 2017 Chevy Tahoe (Install Law Enforcement Lights) (LEL) & window tinted -- \$3,200.00
 2011 Malibu (remove the LEL) -- \$600.00
 Potentially incurred cost from GSA (car cleaning/repairs, etc.,) -- \$1,000.00

From: DC-WJCW-B200F-M@epa.gov [<mailto:DC-WJCW-B200F-M@epa.gov>]

Sent: Thursday, March 16, 2017 5:19 PM

To: Randall, Brenda <Randall.Brenda@epa.gov>

Subject:

Message

From: Allen, Reginald [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=799C3B0558E14130B17C66B2533548BA-ALLEN, REGI]
Sent: 3/16/2017 10:16:36 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
CC: Morina, Lenée [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4f60943342348028f52771a9bdc50d6-Lmorina]
Subject: RE: 2017 Replacement Vehicle
Attachments: inside tahoe.jpg

The boss would like second row bucket seats - Bench third row – something like the attached photo.

Also please let me know if wifi is an option

Thanks
 Reggie

Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879

From: Randall, Brenda
Sent: Thursday, March 16, 2017 5:23 PM
To: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: 2017 Replacement Vehicle

Good afternoon Mr. Allen,

Late yesterday, I received the New Tahoe cost proposal from the fleet lease company. The attached quotes include options, that will assist you in making your final decision on your leased vehicle. If you have any questions, after reviewing the summary below, please give me a call on 54-4518. Thanks, Brenda

Here is a quick summary of the Spec. attachments:

2017 Chevy Tahoe LT, 4WD, Black/Black, leather seats with Flex Fuel;

Both Options below, offer free maintenance for two (2) years;
 Mileage is based upon 15,000 annual miles; excess mileage charge is PBI / Ex. 4 per mile;

Equipment Package A and B:

Base, Option Years one (1) and two (2) - (we have the option to exercise the option or not without penalty – that's why the Base Year total is front loaded and the subsequent options decrease). Below are the cost for the Option Periods.

Package B Options: Power Sunroof, Max Trailering Package

Fixed Price Lease:

Fixed price means the monthly price will remain the same throughout the 36 month term. If the EPA terminates this agreement, before the end of the lease, the EPA will possibly be assessed a penalty;

Equipment Package A: (3 years) -- \$ PBI / Ex. 4 /Month/Annually -- \$ PBI / Ex. 4 -- (36 Months/Total \$30,456.00)

Equipment Package B: (3 years) -- \$ PBI / Ex. 4 /Month/Annually -- \$ PBI / Ex. 4 -- (36 Months/Total \$35,820.00)

Vehicle Lease Options

Factory Ordered Vehicle: See Attached Spec Sheets for equipment package details

Vehicle	12 Month Base	Option Year 1	Option Year 2
<u>Equipment Package A:</u> 2017 Chevy Tahoe LT, 4WD, Flex Fuel	<div style="border: 1px dashed black; width: 100px; height: 150px; display: flex; align-items: center; justify-content: center;">PBI / Ex. 4</div>	<div style="border: 1px dashed black; width: 100px; height: 150px; display: flex; align-items: center; justify-content: center;">PBI / Ex. 4</div>	<div style="border: 1px dashed black; width: 100px; height: 150px; display: flex; align-items: center; justify-content: center;">PBI / Ex. 4</div>
Total Annual			
Total CLINs \$29,748.00			
<u>Equipment Package B:</u> 2017 Chevy Tahoe LT, 4WD, Flex Fuel	<div style="border: 1px dashed black; width: 100px; height: 150px; display: flex; align-items: center; justify-content: center;">PBI / Ex. 4</div>	<div style="border: 1px dashed black; width: 100px; height: 150px; display: flex; align-items: center; justify-content: center;">PBI / Ex. 4</div>	<div style="border: 1px dashed black; width: 100px; height: 150px; display: flex; align-items: center; justify-content: center;">PBI / Ex. 4</div>
Total Annual			
Total CLINs \$34,992.00			

Fixed Term Lease:**36 Months**

Equipment Package A:
2017 Chevy Tahoe LT, 4WD, Flex Fuel

PBI / Ex. 4

\$
\$
\$

Equipment Package B:
2017 Chevy Tahoe LT, 4WD, Flex Fuel

Factors to**Other Replacement Costs**

2017 Tahoe (Tags, Title and Registration/costs for Base Period) -- \$450.00

2017 Chevy Tahoe (Install Law Enforcement Lights) (LEL) & window tinted -- \$ PBI / Ex. 4

2011 Malibu (remove the LEL) -- \$ PBI / Ex. 4

Potentially incurred cost from GSA (car cleaning/repairs, etc.,) -- \$1,000.00

From: DC-WJCW-B200F-M@epa.gov [mailto:DC-WJCW-B200F-M@epa.gov]

Sent: Thursday, March 16, 2017 5:19 PM

To: Randall, Brenda <Randall.Brenda@epa.gov>

Subject:

Message

From: Randall, Brenda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C12608BC3E3F4E56BF9AFC0D1558B1F4-BRANDALL]
Sent: 3/16/2017 9:23:28 PM
To: Ellison, Mardiko [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=872fce8a91fd488bb3b3b23c83ba4a82-MELLIS02]; Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
CC: Morina, Lenee [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4f60943342348028f52771a9bdc50d6-Lmorina]
Subject: 2017 Replacement Vehicle
Attachments: image2017-03-16-171907.pdf

Good afternoon Mr. Allen,

Late yesterday, I received the New Tahoe cost proposal from the [PBI / Ex. 4]. The attached quotes include options, that will assist you in making your final decision on your leased vehicle. If you have any questions, after reviewing the summary below, please give me a call on 54-4518. Thanks, Brenda

Here is a quick summary of the Spec. attachments:

2017 Chevy Tahoe LT, 4WD, Black/Black, leather seats with Flex Fuel;

Both Options below, offer free maintenance for two (2) years;

Mileage is based upon 15,000 annual miles; excess mileage charge is [PBI / Ex. 4] per mile;

Equipment Package A and B:

Base, Option Years one (1) and two (2) - (we have the option to exercise the option or not without penalty – that's why the Base Year total is front loaded and the subsequent options decrease). Below are the cost for the Option Periods.

Package B Options: Power Sunroof, Max Trailering Package

Fixed Price Lease:

Fixed price means the monthly price will remain the same throughout the 36 month term. If the EPA terminates this agreement, before the end of the lease, the EPA will possibly be assessed a penalty;

Equipment Package A: (3 years) -- \$ [PBI / Ex. 4] /Month/Annually -- \$ [PBI / Ex. 4] -- (36 Months/Total \$30,456.00)

Equipment Package B: (3 years) -- \$ [PBI / Ex. 4] /Month/Annually -- \$ [PBI / Ex. 4] -- (36 Months/Total \$35,820.00)

Vehicle Lease Options

Factory Ordered Vehicle: See Attached Spec Sheets for equipment package details

Vehicle	12 Month Base	Option Year 1	Option Year 2
<u>Equipment Package A:</u> 2017 Chevy Tahoe LT, 4WD, Flex Fuel	PBI / Ex. 4	PBI / Ex. 4	PBI / Ex. 4
Total Annual Total CLINs \$29,748.00	PBI / Ex. 4	PBI / Ex. 4	PBI / Ex. 4
<u>Equipment Package B:</u> 2017 Chevy Tahoe LT, 4WD, Flex Fuel	PBI / Ex. 4	PBI / Ex. 4	PBI / Ex. 4
Total Annual Total CLINs \$34,992.00	PBI / Ex. 4	PBI / Ex. 4	PBI / Ex. 4
<u>Fixed Term Lease:</u>		<u>36 Months</u>	
Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex Fuel		PBI / Ex. 4 mo	
Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel		PBI / Ex. 4 mo	
<u>Factors to</u>			

Other Replacement Costs

2017 Tahoe (Tags, Title and Registration/costs for Base Period) -- \$450.00
 2017 Chevy Tahoe (Install Law Enforcement Lights) (LEL) & window tinted -- \$3,200.00
 2011 Malibu (remove the LEL) -- \$600.00
 Potentially incurred cost from GSA (car cleaning/repairs, etc.,) -- \$1,000.00

From: DC-WJCW-B200F-M@epa.gov [mailto:DC-WJCW-B200F-M@epa.gov]
Sent: Thursday, March 16, 2017 5:19 PM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject:

Message

From: Morina, Lenee [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 2/27/2017 8:11:33 PM
To: Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
Subject: Vehicle for the Deputy Administrator

Hi Reggie,

As a follow up to my vm this afternoon, FMSD was not able to secure a leasing agreement with GSA for the black/black Suburban as it was no longer available once you provided clearance. GSA has a brown Chevy Tahoe in stock, however, it is not in the best condition. FMSD reached out to Autoflex, which currently holds the lease on the Administrator's vehicle, but they have not responded. Therefore, we reached out to District Fleet and they will be able to provide a 2017 Tahoe LTZ-Flex Fuel (Black/Black) for approximately [PBI / Ex. 4] a month. This is a 36-month lease and is subject to penalty, if the lease is terminated before it expires. This vehicle is considered a customized order and will take approximately 60-days before EPA can take possession.

FYI, the lease on the Administrator's Tahoe expires on 2/4/18. If you approve the lease for the new vehicle, I would recommend using the current SUV for the Deputy until the lease expires. Below is a breakdown of the cost to outfit the new Tahoe, if approved and the removal of the LEL on the Malibu.

If you have any questions, please let me know.

Thanks

Breakdown of Costs

36 Month Lease (\$ [PBI / Ex. 4] /Month)	--	\$ [PBI / Ex. 4]
Law Enforcement Lights (LEL) & Tinted Windows	--	\$ [PBI / Ex. 4]
2011 Malibu (Remove LEL)	--	\$ [PBI / Ex. 4]

Lenee' please let me know if you have any additional questions. Thanks, Brenda

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 7/24/2018 1:08:09 PM
To: Boyle, Norman [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f7d8cf9bd4e04914a96c3acec121c247-NBoyle]; Collard, Erin [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d3aea12e07af4b6ba60740b6b3d08084-Collard, Erin]
CC: Bowling, Danita [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=27e9aec8a82f4445a14f742c0cc20775-DBowling]
Subject: RE: Transportation Costs

Thanks Norm, we don't fund the Tahoe, those funds are paid for by the Administrator's office.

Lenée' Morina
 Branch Chief, Headquarters Services Branch
 Facilities Management Services Division
 Office of Administration/OARM
 U.S. Environmental Protection Agency
 202-564-5304 (desk)

Personal Phone / Ex. 6

From: Boyle, Norman
Sent: Monday, July 23, 2018 9:40 AM
To: Morina, Lenée <Morina.Lenée@epa.gov>; Collard, Erin <Collard.Erin@epa.gov>
Cc: Bowling, Danita <Bowling.Danita@epa.gov>
Subject: FW: Transportation Costs

This is the last email I see on the topic, but I don't see the Tahoe on here.

From: Morina, Lenée
Sent: Monday, December 04, 2017 7:55 AM
To: Boyle, Norman <Boyle.Norman@epa.gov>
Cc: DeLaCruz-Matthews, Alexandria <DeLaCruz-Matthews.Alexandria@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: Transportation Costs

Norm,

The monthly lease for the agencies vehicles are as follows:

Executive Motor pool vehicles

Dodge 15 passenger van – 245.22
 Chevy Volt – 201.83
 Chevy Volt – 202.58
 Chevy Malibu – 230.64
 Dodge Caravan – 245.57

FMSD's van

Dodge Caravan – 287.43

In addition to the monthly lease payment, each vehicle is assessed a monthly surcharge fee of \$10.00 for a total monthly of **60.00** in surcharge fees. Lastly, we turned in the 8th vehicle upon receipt of the Administrator's suburban which was a Chevy Malibu. If you have any other questions, please let me know.

Brenda,

Why is the difference in the monthly amount for the 2 dodge caravan's. Was it based on the time the vehicles were leased?

Thanks

Lenee' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304 (desk)

Personal Phone / Ex. 6

From: Morina, Lenee
Sent: Monday, December 4, 2017 7:06 AM
To: Boyle, Norman <Boyle.Norman@epa.gov>
Cc: DeLaCruz-Matthews, Alexandria <DeLaCruz-Matthews.Alexandria@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: Transportation Costs

Hi Norm,

Hope all is well. I don't recall seeing a response from Brenda. If I overlooked it, my apology. The drivers for the executive motor pool are included in the DC Tour contract. However, the vehicles are not. The agency leases them from GSA. Let me look on Brenda's desk for the file. I will get back with you.

Thanks

Lenee' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304 (desk)

Personal Phone / Ex. 6

From: Boyle, Norman
Sent: Friday, December 1, 2017 10:00 AM
To: Morina, Lenee <Morina.Lenee@epa.gov>
Cc: DeLaCruz-Matthews, Alexandria <DeLaCruz-Matthews.Alexandria@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: Transportation Costs

Thank you for the shuttle bus contract information!

Do those costs include the executive motor pool drivers and vehicle leases? If not, can you provide those also?

Thanks again,

Norm Boyle
U.S. EPA, OARM/OA/Resources Management Staff (3201A)
202/564-2037 Work

Personal Phone / Ex. 6

From: Morina, Lenée
Sent: Monday, November 27, 2017 7:00 AM
To: Boyle, Norman <Boyle.Norman@epa.gov>
Cc: DeLaCruz-Matthews, Alexandria <DelaCruz-Matthews.Alexandria@epa.gov>
Subject: FW: Transportation Costs

Good morning Norm,

I hope all is well. Is this what you are looking for? Also, the agency does not have a contractor driving the Deputy Administrator, it is an EPA employee. Phil Somerville is an employee of the Administrator's office.

If the attached is not what you are looking for, please let me know.

Lenée' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304 (desk)

Personal Phone / Ex. 6

From: Jefferson, Gayle
Sent: Wednesday, November 22, 2017 1:14 PM
To: Boyle, Norman <Boyle.Norman@epa.gov>
Cc: Collard, Erin <Collard.Erin@epa.gov>; DeLaCruz-Matthews, Alexandria <DelaCruz-Matthews.Alexandria@epa.gov>; Morina, Lenée <Morina.Lenee@epa.gov>
Subject: RE: Transportation Costs

Lenée and Alexandria will get back with you early next week.
Gayle

Gayle L. Jefferson
Director
Facilities Management and Services Division (FMSD)
OA/OARM/USEPA
Main Number: (202)564-2030

Personal Phone / Ex. 6

From: Boyle, Norman

Sent: Wednesday, November 22, 2017 1:04 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Cc: Collard, Erin <Collard.Erin@epa.gov>; DeLaCruz-Matthews, Alexandria <DelaCruz-Matthews.Alexandria@epa.gov>; Morina, Lenee <Morina.Lenee@epa.gov>

Subject: RE: Transportation Costs

Have you been able to pull this information together? I was also wondering if we still provide a contract driver for the Deputy Administrator? If so, are they picking that up? Vaughn had mentioned changes, but they were already paying for the vehicle leases for their office.

Thanks and hope your holiday is great tomorrow.

Norm

From: Jefferson, Gayle

Sent: Friday, November 17, 2017 2:56 PM

To: Boyle, Norman <Boyle.Norman@epa.gov>

Cc: Collard, Erin <Collard.Erin@epa.gov>; DeLaCruz-Matthews, Alexandria <DelaCruz-Matthews.Alexandria@epa.gov>; Morina, Lenee <Morina.Lenee@epa.gov>

Subject: RE: Transportation Costs

Norm:

We will get something to you early next week but please know that the Administrator's office only took over the leased vehicles, not the executive motor pool and shuttle bus operations. We have no plans to reduce shuttle bus routes, and our contract is in place for the shuttle bus/motor pool operations.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Personal Phone / Ex. 6

From: Boyle, Norman

Sent: Friday, November 17, 2017 2:39 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Cc: Collard, Erin <Collard.Erin@epa.gov>; DeLaCruz-Matthews, Alexandria <DelaCruz-Matthews.Alexandria@epa.gov>

Subject: Transportation Costs

Gayle,

We need to submit a base budget review document to OROM and also brief Vaughn next week on the 2018 needs. Vaughn mentioned that the Administrator's office is picking up the costs for the executive motor pool. I assume we will continue to pay for the shuttle bus?

Can you let me know how much we will need for transportation this year?

I am guessing
Shuttle Bus
Fuel repairs
BPA contractor support

Is there anything else?

Can you please provide those costs. How much do we actually save by reducing the routes and which routes?

Last year this was discussed, "Shuttle bus and motor pool hours would be cut from 6am-6pm to 8am-6pm cancelling the 6:12am, 7:10am, and 8:01am runs and from twice an hour to once an hour. A change in service would limit employee accessibility to EPA HQ facilities during core work hours."

Thank you!

Norm Boyle
U.S. EPA, OARM/OA/Resources Management Staff (3201A)
202/564-2037 Work

Personal Phone / Ex. 6

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 10/24/2017 1:13:45 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: GSA & Commercial Lease Instructions
Attachments: Brenda GSA & Commercial Lease.docx

Hey Bren,

I reorganized, made a few tweaks and have two comments/questions.

Lenée' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304 (desk)

Personal Phone / Ex. 6

From: Randall, Brenda
Sent: Tuesday, October 24, 2017 8:40 AM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: GSA & Commercial Lease Instructions

Hi Lenée',

Can you take a quick look at this for me, before we finalize? Thanks, Brenda

Message

From: Morina, Lenee [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 6/20/2017 6:09:16 PM
To: Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
Subject: RE: Administrators Vehicle

No problem. FYI, the Tahoe lease will be up in February. Do you think the Administrator will want another Suburban?

From: Allen, Reginald
Sent: Tuesday, June 20, 2017 2:08 PM
To: Morina, Lenee <Morina.Lenee@epa.gov>
Cc: Hale, Michelle <hale.michelle@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: Administrators Vehicle

Awesome – thank you and your team for making this happen

Reginald E. Allen
 Director, Administrative and Executive Services
 Office of the Administrator
 U.S. Environmental Protection Agency
 Office 202-564-0444
 Direct 202-564-1029
 Cell 202-306-2879

From: Morina, Lenee
Sent: Tuesday, June 20, 2017 1:15 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Hale, Michelle <hale.michelle@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>
Subject: Administrators Vehicle
Importance: High

Good afternoon,

The Administrator's vehicle was delivered today. The vehicle is parked in the North Court Yard in space 2. I was not able to reach Reggie or Nino, therefore, I gave the keys to Michelle. The vehicle currently has paper tags. The new tags should be in within 10 days. There is a defibrillator and first aid kit in the back of the vehicle. The temporary registration, leasing and inspection paperwork are on the console. We will deliver the fleetcards for the vehicle this afternoon.

Please let me know if you have any questions.

Thanks

Lenee' Morina
 Branch Chief, Headquarters Services Branch
 Facilities Management Services Division

Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 7/23/2018 12:51:07 PM
To: Dan MacDonald [dan@districtfleet.com]
Subject: RE: 2015 Chevy Tahoe

Thank you so much, I truly appreciate your quick response.

Lenée' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304 (desk)

Personal Phone / Ex. 6

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Monday, July 23, 2018 8:44 AM
To: Morina, Lenée <Morina.Lenee@epa.gov>
Subject: RE: 2015 Chevy Tahoe

Lenée,

I remember this vehicle. The original delivery did not have E85 flex fuel and we had to replace the vehicle with one that did. Here are the original specs. Add E85 Flex Fuel to the list of upgrades.

I hope this helps,

Dan MacDonald
District Fleet
202.257.3797

From: Morina, Lenée <Morina.Lenee@epa.gov>
Sent: Monday, July 23, 2018 8:29 AM
To: Dan MacDonald <dan@districtfleet.com>
Subject: 2015 Chevy Tahoe

Lenée' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304 (desk)

Personal Phone / Ex. 6

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 5/3/2017 4:53:54 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: Purchase Order Award - 2017 Suburban

Hi Bren,

Thanks!!

From: Randall, Brenda
Sent: Wednesday, May 03, 2017 10:57 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>
Cc: Morina, Lenée <Morina.Lenée@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: Purchase Order Award - 2017 Suburban

Good morning Mr. Allen,

Attached is the Purchase Order for the 2017 leased vehicle for the Administrator. I have notified the lease company in writing regarding the importance of expediting this request. Bi-weekly, I will continue to contact the lease company to obtain updates on the status of this delivery. As always, please let me know if you have any additional questions. Thanks, Brenda

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 5/1/2017 5:27:02 PM
To: Jackson, Benita [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8c188f12a62945b4ac93b1fb5b1de57e-Jackson, Benita]
CC: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: Administrator's Vehicle

You're the best!!!

Thanks

From: Jackson, Benita
Sent: Monday, May 01, 2017 1:26 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Cc: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: Administrator's Vehicle

Lenée,

Yes, I've been working with Brenda on this project. She provided the additional quotes on Thursday. I was out on Friday. I should have it awarded by tomorrow morning.

Benita C. Jackson
 Contracting Officer/Team Lead
 U.S. Environmental Protection Agency
 OARM/OAM/HPOD/ACSC
 (202) 564.2996 Office
 (202) 565.2554 Fax

From: Morina, Lenée
Sent: Monday, May 01, 2017 11:14 AM
To: Jackson, Benita <Jackson.Benita@epa.gov>
Cc: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: Administrator's Vehicle
Importance: High

Good morning Benita,

I hope all is well. I just left a meeting with Reggie Allen regarding the subject. Would you please confirm if you have begun to process the paperwork for the Suburban? I believe Brenda provided it to you last Wed or Thursday.

Thanks

Lenée' Morina
 Branch Chief, Headquarters Services Branch
 Facilities Management Services Division
 Office of Administration/OARM
 U.S. Environmental Protection Agency
 202-564-5304

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 4/5/2017 4:12:00 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
Subject: RE: Administrator's New Vehicle

Vaughn,

Not sure if you are aware, but the Administrator's current vehicle is a Tahoe. That vehicle will be the deputy's once the Suburban is delivered. Sorry for any confusion.

From: Morina, Lenée
Sent: Wednesday, April 05, 2017 12:05 PM
To: Noga, Vaughn <Noga.Vaughn@EPA.GOV>
Subject: RE: Administrator's New Vehicle

The new vehicle will be for the Administrator and the deputy will take the Tahoe.

From: Noga, Vaughn
Sent: Wednesday, April 05, 2017 12:04 PM
To: Morina, Lenée <Morina.Lenee@epa.gov>
Subject: RE: Administrator's New Vehicle

Is this for the deputy?

From: Morina, Lenée
Sent: Wednesday, April 05, 2017 11:16 AM
To: Noga, Vaughn <Noga.Vaughn@EPA.GOV>
Subject: Administrator's New Vehicle

Hi Vaughn,

FYI, we received word that the Administrator's office wants a Suburban instead of a Tahoe.

Lenée' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 4/5/2017 4:05:09 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
Subject: RE: Administrator's New Vehicle

The new vehicle will be for the Administrator and the deputy will take the Tahoe.

From: Noga, Vaughn
Sent: Wednesday, April 05, 2017 12:04 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: RE: Administrator's New Vehicle

Is this for the deputy?

From: Morina, Lenée
Sent: Wednesday, April 05, 2017 11:16 AM
To: Noga, Vaughn <Noga.Vaughn@EPA.GOV>
Subject: Administrator's New Vehicle

Hi Vaughn,

FYI, we received word that the Administrator's office wants a Suburban instead of a Tahoe.

Lenée' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 4/5/2017 3:16:07 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
Subject: Administrator's New Vehicle

Hi Vaughn,

FYI, we received word that the Administrator's office wants a Suburban instead of a Tahoe.

Lenée' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 3/13/2017 2:42:14 PM
To: Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
Subject: RE: Vehicle for the Deputy Administrator

Hi Reggie,

I was out of the office sick all last week, but wanted to follow up with you regarding the new vehicle. Brenda has communicated with the vendor and it does appear that 60 days is the max. Brenda is out on cws; however, I will check with her first thing tomorrow to inquire if there are any updates.

Thanks

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:18 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

Yes that's the plan and they know it already – so 60 days will be a problem – anything you can do to speed that up would be appreciated...

Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879

From: Morina, Lenée
Sent: Wednesday, March 1, 2017 2:16 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

I'm sorry, Brenda and I haven't shared with anyone outside our management.

I agree about getting the black/black vehicle from GSA. It would have saved a lot of money. Recommend providing this vehicle to the Administrator and giving the Deputy the current Tahoe.

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:13 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

Thanks Lenée

Apparently word leaked to folks already so as we can get it the better.

Also wish the one below would have worked out as it is a lot cheaper given future budget outlook – was told it was on hold for us?

Reggie

Good afternoon Mr. Allen,

The initial replacement vehicle (2013 Suburban) we inquired about leasing is no longer available. However, GSA has offered us another great selection. Mr. Allen it's the 2013 Chevy Tahoe, that we discussed yesterday. I have tentatively put the Tahoe on hold for EPA without penalty. This vehicle is available for pick up on Friday, February 17th from Springfield, VA. The Malibu must be returned, before we take possession of the Tahoe. I have requested pictures of the vehicle and I should receive them on Tuesday. The February monthly lease cost for the Tahoe will be prorated, therefore it will be slightly less than the monthly cost. Below is a breakdown of costs associated with obtaining the replacement vehicle and a description of the replacement vehicle. If you have any additional questions, please don't hesitate to contact Lenée' or myself. Thank you Mr. Allen and have a great weekend!

Other Replacement Costs

- | | | |
|----|--|-------------------------|
| 1. | Removal of the Law Enforcement Lights (LEL) from the Malibu | -- Estimate: \$ 600.00 |
| 2. | Potentially incurred cost from GSA (car cleaning/repairs, etc.,) | -- Estimate: \$1,000.00 |
| 3. | LEL/Tinted Windows installed on the Tahoe | -- Estimate: \$3,200.00 |

Replacement Vehicle Specifications

Year/Make/Model: 2013 Chevy Tahoe
 Monthly Lease: \$304.00
 Color: Dark Brown
 Fuel Type: E-85
 Mileage: 23K

Reginald E. Allen

*Director, Administrative and Executive Services
 Office of the Administrator
 U.S. Environmental Protection Agency
 Office 202-564-0444
 Direct 202-564-1029
 Cell 202-306-2879*

From: Morina, Lenée

Sent: Wednesday, March 1, 2017 2:08 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>

Cc: Cuscino, Glen <Cuscino.Glen@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>

Subject: RE: Vehicle for the Deputy Administrator

I will have Brenda work on securing the vehicle. Please keep in mind that it takes 60 days as this is considered a custom order.

Thanks

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:05 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Cc: Cuscino, Glen <Cuscino.Glen@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>
Subject: FW: Vehicle for the Deputy Administrator

Please get it as soon as possible and have your folks coordinate with Mardiko (cc'ed) for funding.

Thanks
 Reggie

Reginald E. Allen
 Director, Administrative and Executive Services
 Office of the Administrator
 U.S. Environmental Protection Agency
 Office 202-564-0444
 Direct 202-564-1029
 Cell 202-306-2879

From: Morina, Lenée
Sent: Monday, February 27, 2017 3:12 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: Vehicle for the Deputy Administrator

Hi Reggie,

As a follow up to my vm this afternoon, FMSSD was not able to secure a leasing agreement with GSA for the black/black Suburban as it was no longer available once you provided clearance. GSA has a brown Chevy Tahoe in stock, however, it is not in the best condition. FMSSD reached out to Autoflex, which currently holds the lease on the Administrator's vehicle, but they have not responded. Therefore, we reached out to District Fleet and they will be able to provide a 2017 Tahoe LTZ-Flex Fuel (Black/Black) for approximately \$800.00 a month. This is a 36-month lease and is subject to penalty, if the lease is terminated before it expires. This vehicle is considered a customized order and will take approximately 60-days before EPA can take possession.

FYI, the lease on the Administrator's Tahoe expires on 2/4/18. If you approve the lease for the new vehicle, I would recommend using the current SUV for the Deputy until the lease expires. Below is a breakdown of the cost to outfit the new Tahoe, if approved and the removal of the LEL on the Malibu.

If you have any questions, please let me know.

Thanks

Breakdown of Costs

36 Month Lease (\$800.00/Month)	--	\$28,800.00
Law Enforcement Lights (LEL) & Tinted Windows	--	\$ 3,200.00
2011 Malibu (Remove LEL)	--	\$ 600.00

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 2/9/2017 1:43:51 PM
To: Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
Subject: Vehicle Approval

Importance: High

Good morning Reggie,

I hope all is well. I received a request yesterday from Donald Benton to upgrade the Deputy Administrator's Malibu to a Tahoe. The good news is, the Malibu lease is up and the Agency needs to replace the vehicle. However, I need approval from you for the specific type of vehicle (SUV) requested. GSA located a 2013 Silver Chevy Tahoe with 49k miles, per Donald's request. However, GSA later called back to inform FMSD that a 2013 black on black Chevy Suburban with 32k miles is available.

FMSD has provided Mardiko Ellis, AO's funding official, with the cost to remove the Law Enforcement Lights (LEL) \$600.00; potential cleanup cost for the Malibu \$1,000.00, and LEL installation for the Suburban \$3,200.00. Please provide your approval/disapproval via email. FYI, GSA informed FMSD that others are interested in the Suburban, therefore, AO will need to move quickly with approval of the lease for the SUV.

If you have any questions, please let me know.

Lenée' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304

Message

From: Morina, Lenee [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 4/27/2017 9:02:21 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: FW: 2017 Chevrolet Suburban Quote

Hey Bren,

Did OAM approve the PR?

-----Original Message-----

From: Randall, Brenda
 Sent: Tuesday, April 25, 2017 3:51 PM
 To: Morina, Lenee <Morina.Lenee@epa.gov>
 Subject: FW: 2017 Chevrolet Suburban Quote

Let's discuss. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
 Sent: Tuesday, April 25, 2017 3:42 PM
 To: Randall, Brenda <Randall.Brenda@epa.gov>
 Subject: RE: 2017 Chevrolet Suburban Quote

Brenda,

I am glad to hear this opportunity still exists. To answer your questions:

No, There are no run-flat options for the Suburban. No OEM and No Aftermarket options are available for either the 18, 20 or 22in OEM wheel (I just got off the phone with our tire experts).

Yes, our quote is for the leather captain's chair seats (two of them) in the second row of the vehicle.

Yes, Wifi and Onstar are included for first 3 months, I will work with you and the ordering dealer to set up a longer term solution.

FYI- Final Order date on the suburban is May 25th, so please be conscious of that important date.

Please let me know if you need anything else.

V/R

Dan MacDonald
 District Fleet
 202.257.3797

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
 Sent: Tuesday, April 25, 2017 3:08 PM
 To: Dan MacDonald <dan@districtfleet.com>
 Subject: RE: 2017 Chevrolet Suburban Quote

Hi Dan,

Sorry for the delay, we have been waiting to see if the Administrator Pruitt had any additional changes to the Suburban. I have been given the approval to proceed with this lease agreement.

A few last questions:

1. Run Flat Tires - can I get them on the Suburban;
2. Bucket Leather Seats (are these the Captains Chairs?) and
3. Wi-Fi and other options such as Satellite Radio and OnStar (which is complimentary for 3 - months, then I have to work with OnStar to continue with it)

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
 Sent: Thursday, April 20, 2017 1:08 PM
 To: Randall, Brenda <Randall.Brenda@epa.gov>

Subject: RE: 2017 Chevrolet Suburban Quote

Good Afternoon Brenda,

Do you have any updates to share (one way or another) regarding this opportunity.

Has a decision been made? When is one to be expected?

Please let me know if I can be of any further assistance.

Thanks,

Dan MacDonald
District Fleet
202.257.3797

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
Sent: Thursday, April 06, 2017 9:13 AM
To: Dan MacDonald <dan@districtfleet.com>
Subject: RE: 2017 Chevrolet Suburban Quote

Good morning Dan,

If you can't get me unlimited mileage, can we get a \$20K mileage plan. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 6:06 PM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Chevrolet Suburban Quote

Okay, I will not be able to calculate this until tomorrow morning.

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
Sent: Wednesday, April 05, 2017 3:50 PM
To: Dan MacDonald <dan@districtfleet.com>
Subject: RE: 2017 Chevrolet Suburban Quote

Dan,

I found out that this vehicle is on the road 24/7. I need an unlimited mile option (no exceptions) -- 20K miles isn't enough. Please advise. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 11:57 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: 2017 Chevrolet Suburban Quote

Brenda,

Please see the attached 2017 Chevy Suburban quote for your review.

Thank you.

Dan MacDonald
District Fleet
202.257.3797

-----Original Message-----

From: Dan MacDonald
Sent: Wednesday, March 29, 2017 11:51 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Tahoe

Brenda,

Any updates regarding this opportunity? Please let me know if we can be of any assistance.

Dan MacDonald
District Fleet
202.257.3797

-----Original Message-----

From: Dan MacDonald
Sent: Tuesday, March 21, 2017 7:56 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: Re: 2017 Tahoe

Good morning Brenda,

Our address is:

District Fleet
1439 Covington St
Baltimore, MD 21230

> On Mar 20, 2017, at 5:48 PM, Dan MacDonald <dan@districtfleet.com> wrote:

>
> Brenda,
>
> Please see the attached updated quote and vehicle specification sheet for Equipment package C, which includes the Luxury package and the captain chairs/2nd row bucket seats in addition to the previously offered 2017 Chevy Tahoe LT FFV equipment packages.

>
> Please review and let me know if you have any questions.

>
> Thank you,

>
> Dan MacDonald
> District Fleet
> 202.257.3797

>
> From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
> Sent: Friday, March 17, 2017 12:48 PM
> To: Dan MacDonald <dan@districtfleet.com>
> Subject: 2017 Tahoe

>
> Hi Dan,
>
> Please Let me know if the captains chairs are possible and the wifi?
> Thanks, Brenda

>
>
> Very Respectfully,

>
> Brenda R. Randall
> Facilities Management & Services Division Headquarters Services Branch
> (Office) 202-564-4518

>
> "Everyday is a day of new Mercy, we should treat it as if it's our last"

>
>
>
> From: Allen, Reginald
> Sent: Thursday, March 16, 2017 6:17 PM
> To: Randall, Brenda
> <Randall.Brenda@epa.gov<mailto:Randall.Brenda@epa.gov>>
> Cc: Morina, Lenae <Morina.Lenae@epa.gov<mailto:Morina.Lenae@epa.gov>>
> Subject: RE: 2017 Replacement Vehicle

>
> The boss would like second row bucket seats - Bench third row - something like the attached photo.

>
> Also please let me know if wifi is an option

>
> Thanks
> Reggie

>
> Reginald E. Allen
> Director, Administrative and Executive Services Office of the
> Administrator U.S. Environmental Protection Agency Office 202-564-0444
> Direct 202-564-1029 Cell 202-306-2879

>
> From: Randall, Brenda
> Sent: Thursday, March 16, 2017 5:23 PM
> To: Ellison, Mardiko
> <Ellison.Mardiko@epa.gov<mailto:Ellison.Mardiko@epa.gov>>; Allen,
> Reginald <Allen.Reginald@epa.gov<mailto:Allen.Reginald@epa.gov>>

> CC: Morina, Lenée <Morina.Lenée@epa.gov<mailto:Morina.Lenée@epa.gov>>
> Subject: 2017 Replacement Vehicle
>
> Good afternoon Mr. Allen,
>
> Late yesterday, I received the New Tahoe cost proposal from the fleet
> lease company. The attached quotes include options, that will assist
> you in making your final decision on your leased vehicle. If you have
> any questions, after reviewing the summary below, please give me a
> call on 54-4518. Thanks, Brenda
>
> Here is a quick summary of the Spec. attachments:
>
> 2017 Chevy Tahoe LT, 4WD, Black/Black, leather seats with Flex Fuel;
>
> Both Options below, offer free maintenance for two (2) years; Mileage
> is based upon 15,000 annual miles; excess mileage charge is \$PBI/Ex. 4 per
> mile;
>
> Equipment Package A and B:
>
> Base, Option Years one (1) and two (2) - (we have the option to exercise the option or not without
penalty - that's why the Base Year total is front loaded and the subsequent options decrease). Below are
the cost for the Option Periods.
>
> Package B Options: Power Sunroof, Max Trailering Package
>
> Fixed Price Lease:
>
> Fixed price means the monthly price will remain the same throughout
> the 36 month term. If the EPA terminates this agreement, before the
> end of the lease, the EPA will possibly be assessed a penalty;
>
> Equipment Package A: (3 years) -- \$PBI/Ex. 4/Month/Annually -- \$PBI/Ex. 4 -- (36 Months/Total
\$PBI/Ex. 4)
>
> Equipment Package B: (3 years) -- \$PBI/Ex. 4/Month/Annually -- \$PBI/Ex. 4 -- (36 Months/Total
\$PBI/Ex. 4)
>
>
> Vehicle Lease Options
>
> Factory Ordered Vehicle: See Attached Spec Sheets for equipment
> package details
>
> [Vehicle 12 Month Base Option Year 1 Option Year 2 Equipment Package A: 2017 Chevy Tahoe LT, 4WD,
Flex Fuel \$PBI/Ex. 4 Total Annual Total CLINS \$PBI/Ex. 4
\$PBI/Ex. 4 Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel \$PBI/Ex. 4
\$PBI/Ex. 4 Total Annual Total CLINS \$PBI/Ex. 4 \$PBI/Ex. 4 \$PBI/Ex. 4
PBI/Ex. 4 Fixed Term Lease: PBI/Ex. 4 Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex
Fuel PBI/Ex. 4/mo Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel PBI/Ex. 4/mo
Factors to]

>
> Other Replacement Costs
>
> 2017 Tahoe (Tags, Title and Registration/costs for Base Period) -- \$450.00
> 2017 Chevy Tahoe (Install Law Enforcement Lights) (LEL) & window
> tinted -- \$PBI/Ex. 4
> 2011 Malibu (remove the LEL) -- \$PBI/Ex. 4 Potentially incurred cost
> from GSA (car cleaning/repairs, etc.,) -- \$1,000.00
>
>
>
>
> From: DC-WJCW-B200F-M@epa.gov<mailto:DC-WJCW-B200F-M@epa.gov>
> [mailto:DC-WJCW-B200F-M@epa.gov]
> Sent: Thursday, March 16, 2017 5:19 PM
> To: Randall, Brenda
> <Randall.Brenda@epa.gov<mailto:Randall.Brenda@epa.gov>>
> Subject:
>
>
> <District Fleet Lease Quote - EPA Tahoe LT - 03-20-2017.doc.pdf>
> <image002.png>
> <2017 Chevy Tahoe LT Equipment Package C.pdf>

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 3/2/2017 3:28:32 PM
To: Jefferson, Gayle [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=99047cbcec854c28a467daf92e8bd6dc-GJeffers]; Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: 2017 Tahoe Lease

Yep ☺

From: Jefferson, Gayle
Sent: Thursday, March 02, 2017 10:28 AM
To: Morina, Lenée <Morina.Lenée@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Tahoe Lease

Lenée –
 Are you working directly with Reggie Allen on this?
 Gayle

Gayle L. Jefferson
 Acting Director
 Facilities Management and Services Division (FMSD)
 OA/OARM/USEPA
 Main Number: (202)564-2030

Personal Phone / Ex. 6

From: Morina, Lenée
Sent: Thursday, March 02, 2017 6:15 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: 2017 Tahoe Lease

Good morning Bren,

Hope all is well. Thanks for reaching out to Dan regarding the subject.

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, March 01, 2017 7:22 PM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Cc: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: Re: 2017 Tahoe Lease

Brenda,

We can get a non-flex fuel vehicle in less than 2 weeks, but the flex fuel vehicles are factory order only. I will see if somehow a dealer within 500 miles has one to "fast track" but otherwise it would be the 60-90 days.

I will make some calls tomorrow.

Dan.

On Mar 1, 2017, at 4:17 PM, Randall, Brenda <Randall.Brenda@epa.gov> wrote:

Hi Dan,

I remember you stated that it takes 60 days to secure the lease agreement for the 2017 Tahoe. Is there any flexibility in this timeline? Is it possible to put this request on the fast track, I need to get this vehicle ASAP? Please let me know immediately, I have to inform my Supervisor of your response. Please give me a call if you have any questions. Thanks, Brenda

Very Respectfully,

Brenda R. Randall
Facilities Management & Services Division
Headquarters Services Branch
(Office) 202-564-4518

"Everyday is a day of new Mercy, we should treat it as if it's our last"

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 5/30/2017 6:28:15 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
Subject: FW: Suburban

Hi Vaughn,

FYI, I also called Reggie, but got his voicemail.

From: Morina, Lenée
Sent: Tuesday, May 30, 2017 2:26 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: Suburban

Hi Reggie,

I hope all is well. FYI, Brenda spoke with the vendor regarding the Administrator's vehicle and it will be delivered by June 30th. If you have any questions, please let me know.

Thanks

Lenée' Morina
Branch Chief, Headquarters Services Branch
Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304

Message

From: Morina, Lenee [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 3/1/2017 7:18:09 PM
To: Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
Subject: RE: Vehicle for the Deputy Administrator

I will check and get back with you ASAP.

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:18 PM
To: Morina, Lenee <Morina.Lenee@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

Yes that's the plan and they know it already – so 60 days will be a problem – anything you can do to speed that up would be appreciated...

Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879

From: Morina, Lenee
Sent: Wednesday, March 1, 2017 2:16 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

I'm sorry, Brenda and I haven't shared with anyone outside our management.

I agree about getting the black/black vehicle from GSA. It would have saved a lot of money. Recommend providing this vehicle to the Administrator and giving the Deputy the current Tahoe.

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:13 PM
To: Morina, Lenee <Morina.Lenee@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

Thanks Lenee

Apparently word leaked to folks already so as we can get it the better.

Also wish the one below would have worked out as it is a lot cheaper given future budget outlook – was told it was on hold for us?

Reggie

Good afternoon Mr. Allen,

The initial replacement vehicle (2013 Suburban) we inquired about leasing is no longer available. However, GSA has offered us another great selection. Mr. Allen it's the 2013 Chevy Tahoe, that we discussed yesterday. I have tentatively put the Tahoe on hold for EPA without penalty. This vehicle is available for pick up on Friday, February 17th from Springfield, VA. The Malibu must be returned, before we take possession of the Tahoe. I have requested pictures of the vehicle and I should receive them on Tuesday. The February monthly lease cost for the Tahoe will be prorated, therefore it will be slightly less than the monthly cost. Below is a breakdown of costs associated with obtaining the replacement vehicle and a description of the replacement vehicle. If you have any additional questions, please don't hesitate to contact Lenée or myself. Thank you Mr. Allen and have a great weekend!

Other Replacement Costs

- | | | |
|----|--|-------------------------|
| 1. | Removal of the Law Enforcement Lights (LEL) from the Malibu | -- Estimate: \$ 600.00 |
| 2. | Potentially incurred cost from GSA (car cleaning/repairs, etc.,) | -- Estimate: \$1,000.00 |
| 3. | LEL/Tinted Windows installed on the Tahoe | -- Estimate: \$3,200.00 |

Replacement Vehicle Specifications

Year/Make/Model: 2013 Chevy Tahoe
 Monthly Lease: \$304.00
 Color: Dark Brown
 Fuel Type: E-85
 Mileage: 23K

Reginald E. Allen

*Director, Administrative and Executive Services
 Office of the Administrator
 U.S. Environmental Protection Agency
 Office 202-564-0444
 Direct 202-564-1029
 Cell 202-306-2879*

From: Morina, Lenée
Sent: Wednesday, March 1, 2017 2:08 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Cuscino, Glen <Cuscino.Glen@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

I will have Brenda work on securing the vehicle. Please keep in mind that it takes 60 days as this is considered a custom order.

Thanks

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:05 PM
To: Morina, Lenée <Morina.Lenee@epa.gov>
Cc: Cuscino, Glen <Cuscino.Glen@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>
Subject: FW: Vehicle for the Deputy Administrator

Please get it as soon as possible and have your folks coordinate with Mardiko (cc'ed) for funding.

Thanks

Reggie

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell 202-306-2879

From: Morina, Lenae

Sent: Monday, February 27, 2017 3:12 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>

Subject: Vehicle for the Deputy Administrator

Hi Reggie,

As a follow up to my vm this afternoon, FMDS was not able to secure a leasing agreement with GSA for the black/black Suburban as it was no longer available once you provided clearance. GSA has a brown Chevy Tahoe in stock, however, it is not in the best condition. FMDS reached out to Autoflex, which currently holds the lease on the Administrator's vehicle, but they have not responded. Therefore, we reached out to District Fleet and they will be able to provide a 2017 Tahoe LTZ-Flex Fuel (Black/Black) for approximately \$800.00 a month. This is a 36-month lease and is subject to penalty, if the lease is terminated before it expires. This vehicle is considered a customized order and will take approximately 60-days before EPA can take possession.

FYI, the lease on the Administrator's Tahoe expires on 2/4/18. If you approve the lease for the new vehicle, I would recommend using the current SUV for the Deputy until the lease expires. Below is a breakdown of the cost to outfit the new Tahoe, if approved and the removal of the LEL on the Malibu.

If you have any questions, please let me know.

Thanks

Breakdown of Costs

36 Month Lease (\$800.00/Month)	--	\$28,800.00
Law Enforcement Lights (LEL) &Tinted Windows	--	\$ 3,200.00
2011 Malibu (Remove LEL)	--	\$ 600.00

Message

From: Morina, Lenee [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 5/30/2017 6:23:35 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]; Sterling, Sherry [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=5890ed2ab33947e8953f48979017dfb1-Sterling, Sherry]
Subject: RE: Suburban

Absolutely.

From: Noga, Vaughn
Sent: Tuesday, May 30, 2017 2:23 PM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>; Morina, Lenee <Morina.Lenee@epa.gov>
Subject: Fwd: Suburban

Can someone call Reggie and let him know when the Suburban is scheduled to arrive.

Sent from my iPhone

Begin forwarded message:

From: "Barnet, Henry" <Barnet.Henry@epa.gov>
Date: May 30, 2017 at 8:18:32 AM PDT
To: "Noga, Vaughn" <Noga.Vaughn@EPA.GOV>
Subject: FW: Suburban

This is the last communication my PSD acting SAC Perrotta received from Reggie about the order of the Suburban for the Administrator. He states (e-mail below) a mid-July arrival date for the vehicle.

Henry E. Barnet, Director
 Office of Criminal Enforcement, Forensics & Training
 U.S. Environmental Protection Agency
 1200 Pennsylvania Avenue, N.W.
 WJC South Room 1211
 Washington, D.C. 20004
 202.564.2480

From: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>
Date: May 24, 2017 at 11:31:39 AM CDT
To: "Allen, Reginald" <Allen.Reginald@epa.gov>

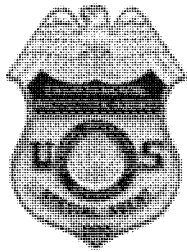
Privacy Info in Enforcement Records / Ex. 7(c)

Subject: Re: Suburban

Ok we will circle the wagon on this in mid June and if we could speak to the folks directly involved with the order some time in June, it would be ideal. If you have no issues reaching out that would be greatly appreciated. Thanks again!

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
C: [+1 202 263 9115](tel:+12022639115)



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On May 24, 2017, at 11:42 AM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

Nino
My guess would be Mid July...

Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879

From: Perrotta, Pasquale
Sent: Wednesday, May 24, 2017 11:41 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Caldwell, James <Caldwell.James@epa.gov>; Mickle, John

<Mickle.John@epa.gov>

Subject: Re: Suburban

Thank you so much! 6 weeks so more or less 4 more weeks? Let me know what else you can find out that will be appreciative.

Jim - let's plan for the work to be done end of June no hard wires

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
C: [+1 202 263 9115](tel:+12022639115)

<image001.png>

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On May 24, 2017, at 8:53 AM, Allen, Reginald
<Allen.Reginald@epa.gov> wrote:

Nino

I've asked OARM twice no specific response yet - they just said about six weeks - trying to nail down a more defined date with them and the vendor- I will pass along as soon as I get it.
Reggie

Reginald E. Allen, SES
Assistant Deputy Chief of Staff
U.S. Environmental Protection Agency
Office [202-564-0444](tel:2025640444)

Direct 202-564-1029

Cell 202-306-2879

On May 24, 2017, at 8:42 AM, Perrotta, Pasquale
<Perrotta.Pasquale@epa.gov> wrote:

Reginald,

Good morning!

Can you please let me know of the delivery date with regards to the suburban. We need to organize additional equipment for it and I would like to organize it around the delivery date.

V/r,

Nino Perrotta | Acting Special Agent
in Charge
U.S. Environmental Protection
Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
C: [+1 202 263 9115](tel:+12022639115)

<image001.png>

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this message in error, please notify
the sender immediately by email and
delete all copies of the message.

Message

From: Morina, Lenee [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 3/1/2017 7:15:32 PM
To: Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
Subject: RE: Vehicle for the Deputy Administrator

I'm sorry, Brenda and I haven't shared with anyone outside our management.

I agree about getting the black/black vehicle from GSA. It would have saved a lot of money. Recommend providing this vehicle to the Administrator and giving the Deputy the current Tahoe.

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:13 PM
To: Morina, Lenee <Morina.Lenee@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

Thanks Lenee

Apparently word leaked to folks already so as we can get it the better.

Also wish the one below would have worked out as it is a lot cheaper given future budget outlook – was told it was on hold for us?

Reggie

Good afternoon Mr. Allen,

The initial replacement vehicle (2013 Suburban) we inquired about leasing is no longer available. However, GSA has offered us another great selection. Mr. Allen it's the 2013 Chevy Tahoe, that we discussed yesterday. I have tentatively put the Tahoe on hold for EPA without penalty. This vehicle is available for pick up on Friday, February 17th from Springfield, VA. The Malibu must be returned, before we take possession of the Tahoe. I have requested pictures of the vehicle and I should receive them on Tuesday. The February monthly lease cost for the Tahoe will be prorated, therefore it will be slightly less than the monthly cost. Below is a breakdown of costs associated with obtaining the replacement vehicle and a description of the replacement vehicle. If you have any additional questions, please don't hesitate to contact Lenee' or myself. Thank you Mr. Allen and have a great weekend!

Other Replacement Costs

- | | | |
|----|--|-------------------------|
| 1. | Removal of the Law Enforcement Lights (LEL) from the Mailibu | -- Estimate: \$ 600.00 |
| 2. | Potentially incurred cost from GSA (car cleaning/repairs, etc.,) | -- Estimate: \$1,000.00 |
| 3. | LEL/Tinted Windows installed on the Tahoe | -- Estimate: \$3,200.00 |

Replacement Vehicle Specifications

Year/Make/Model: 2013 Chevy Tahoe

Monthly Lease: \$304.00
Color: Dark Brown
Fuel Type: E-85
Mileage: 23K

Reginald E. Allen

*Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879*

From: Morina, Lenée

Sent: Wednesday, March 1, 2017 2:08 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>

Cc: Cuscino, Glen <Cuscino.Glen@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>

Subject: RE: Vehicle for the Deputy Administrator

I will have Brenda work on securing the vehicle. Please keep in mind that it takes 60 days as this is considered a custom order.

Thanks

From: Allen, Reginald

Sent: Wednesday, March 01, 2017 2:05 PM

To: Morina, Lenée <Morina.Lenee@epa.gov>

Cc: Cuscino, Glen <Cuscino.Glen@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>

Subject: FW: Vehicle for the Deputy Administrator

Please get it as soon as possible and have your folks coordinate with Mardiko (cc'ed) for funding.

Thanks

Reggie

Reginald E. Allen

*Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879*

From: Morina, Lenée

Sent: Monday, February 27, 2017 3:12 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>

Subject: Vehicle for the Deputy Administrator

Hi Reggie,

As a follow up to my vm this afternoon, FMSD was not able to secure a leasing agreement with GSA for the black/black Suburban as it was no longer available once you provided clearance. GSA has a brown Chevy Tahoe in stock, however, it is not in the best condition. FMSD reached out to Autoflex, which currently holds the lease on the Administrator's vehicle, but they have not responded. Therefore, we reached out to District Fleet and they will be able to provide a 2017 Tahoe LTZ-Flex Fuel (Black/Black) for approximately \$800.00 a month. This is a 36-month lease and is subject to penalty, if the lease is terminated before it expires. This vehicle is considered a customized order and will take approximately 60-days before EPA can take possession.

FYI, the lease on the Administrator's Tahoe expires on 2/4/18. If you approve the lease for the new vehicle, I would recommend using the current SUV for the Deputy until the lease expires. Below is a breakdown of the cost to outfit the new Tahoe, if approved and the removal of the LEL on the Malibu.

If you have any questions, please let me know.

Thanks

Breakdown of Costs

36 Month Lease (\$800.00/Month)	--	\$28,800.00
Law Enforcement Lights (LEL) &Tinted Windows	--	\$ 3,200.00
2011 Malibu (Remove LEL)	--	\$ 600.00

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 2/2/2017 6:26:20 PM
To: Dela-Cruz, Alexandria [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=837e27ff8f0648fbbe1c23862c04bb72-adelacru]
Subject: FW: Administrators Vehicle Requires Option Exercise Before 2/4/17

FYI.

From: Randall, Brenda
Sent: Thursday, February 02, 2017 11:51 AM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

Hi Lenée',

The CO says she will have it completed shortly. I will keep you informed. Thanks

From: Morina, Lenée
Sent: Thursday, February 02, 2017 11:08 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

Hi Brenda,

Just checking to see if this has been taken care of? Please advise.

Thanks

From: Dela-Cruz, Alexandria
Sent: Tuesday, January 31, 2017 10:06 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Cc: Morina, Lenée <Morina.Lenée@epa.gov>; Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Subject: FW: Administrators Vehicle Requires Option Exercise Before 2/4/17
Importance: High

Hi Brenda – FYI, please ensure the administrator's office increases their PR and let the group below know when it's in route.

Thank you,

Alexandria De La Cruz
Immediate Office
Facilities Management and Services Division
Office of Administration
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

From: Wilson, Jessica
Sent: Tuesday, January 31, 2017 10:03 AM
To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Ward, Eric <ward.eric@epa.gov>
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17
Importance: High

Hello Pamela I am working with my Contracting Specialist, Eric Ward to ensure Option Period II is exercised by Feb. 3th.

According to the contract the Period of Performance is for \$9,180.00, however the PR that I have is for \$4,590.00. Please increase the PR in the amount of \$4,590.00, so that I may fully fund the Option Period.

PER the FAR 52.212-4 all Fixed Price Contracts when exercising the Option Period require full funds. As this being a fixed price contract, please increase PR-OARM-17-00136 to \$9,180.00 as soon as possible.

Should you have any questions or concerns please contact myself.

Thank you kindly & have an enjoyable day,

Jessica V. Wilson
Contracting Officer & Acting Team Leader

U.S. Environmental Protection Agency
OARM/OAM/HPOD/PCSC
Ronald Reagan Building #71223
1200 Pennsylvania Ave. NW Mail Code: 3803R
Washington, DC 20460
Phone: 202-564-2504
E-mail: wilson.jessica@epa.gov

From: Gillikin, Pamela
Sent: Monday, January 30, 2017 11:34 AM
To: Wilson, Jessica <Wilson.Jessica@epa.gov>
Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

Thanks so much ☺!!!

Pamela Gillikin
US Environmental Protection Agency
OARM/OA
109 TW Alexander Drive, RTP, NC 27711
gillikin.pamela@epa.gov
Voice: 919-541-7954

Personal Phone / Ex. 6

From: Wilson, Jessica
Sent: Monday, January 30, 2017 11:31 AM
To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling,

Sherry <Sterling.Sherry@epa.gov>

Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

Hello I will have the PR's added to the contract before 2/4/17.

Jessica V. Wilson
Contracting Officer & Acting Team Leader

U.S. Environmental Protection Agency
OARM/OAM/HPOD/PCSC
Ronald Reagan Building #71223
1200 Pennsylvania Ave. NW Mail Code: 3803R
Washington, DC 20460
Phone: 202-564-2504
E-mail: wilson.jessica@epa.gov

From: Gillikin, Pamela

Sent: Monday, January 30, 2017 11:25 AM

To: Wilson, Jessica <Wilson.Jessica@epa.gov>

Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: FW: Administrators Vehicle Requires Option Exercise Before 2/4/17

Importance: High

Hi Jessica,

Please let us know if there is an issue with exercising the next option period of this contract. Please note that the current option period expires on February 4th (this Saturday).

Thanks-Pam

Pamela Gillikin
US Environmental Protection Agency
OARM/OA
109 TW Alexander Drive, RTP, NC 27711
gillikin.pamela@epa.gov
Voice: 919-541-7954

Personal Phone / Ex. 6

From: Dela-Cruz, Alexandria

Sent: Thursday, January 26, 2017 2:45 PM

To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: Administrators Vehicle Requires Option Exercise Before 2/4/17

Hi Pam – I just wanted to bring this to your attention, it wasn't on our (OARM's) list yesterday but the option expires Feb 4th, 2017. This is a contract managed by FMSD but funded by the Administrator's Office therefore it was listed under the Administrator's Office (OA) tab in the excel file we worked on yesterday.

AUTOFLEX, Inc. (Administrator's Leased Vehicle - Tahoe)
Option Expires – February 4, 2017
Contracting Officer: Jessica Wilson – 202- 564-2504
Requisition #: PR-OARM-17-00136

Justification: Request to Exercise the final Option Period on the Administrator's Leased Vehicle. This vehicle is exclusively assigned to the EPA Administrator. This vehicle is used to transport the Administrator from home to EPA, official meetings throughout the Metropolitan Area and meetings at the White House with the President.

Thank you,

Alexandria De La Cruz
Immediate Office
Facilities Management and Services Division
Office of Administration
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 2/2/2017 6:26:06 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

Thanks Brenda. Why is thanks highlighted in yellow in both our emails? That's weird ☺

From: Randall, Brenda
Sent: Thursday, February 02, 2017 11:51 AM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

Hi Lenée',

The CO says she will have it completed shortly. I will keep you informed. Thanks

From: Morina, Lenée
Sent: Thursday, February 02, 2017 11:08 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

Hi Brenda,

Just checking to see if this has been taken care of? Please advise.

Thanks

From: Dela-Cruz, Alexandria
Sent: Tuesday, January 31, 2017 10:06 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Cc: Morina, Lenée <Morina.Lenée@epa.gov>; Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Subject: FW: Administrators Vehicle Requires Option Exercise Before 2/4/17
Importance: High

Hi Brenda – FYI, please ensure the administrator's office increases their PR and let the group below know when it's in route.

Thank you,

Alexandria De La Cruz
Immediate Office
Facilities Management and Services Division
Office of Administration
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

From: Wilson, Jessica
Sent: Tuesday, January 31, 2017 10:03 AM
To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Ward, Eric <ward.eric@epa.gov>
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17
Importance: High

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Should you have any questions or concerns please contact myself.

Thank you kindly & have an enjoyable day,

Jessica V. Wilson
Contracting Officer & Acting Team Leader

U.S. Environmental Protection Agency
OARM/OAM/HPOD/PCSC
Ronald Reagan Building #71223
1200 Pennsylvania Ave. NW Mail Code: 3803R
Washington, DC 20460
Phone: 202-564-2504
E-mail: wilson.jessica@epa.gov

From: Gillikin, Pamela
Sent: Monday, January 30, 2017 11:34 AM
To: Wilson, Jessica <Wilson.Jessica@epa.gov>
Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

Thanks so much ☺!!!

Pamela Gillikin
US Environmental Protection Agency
OARM/OA
109 TW Alexander Drive, RTP, NC 27711
gillikin.pamela@epa.gov
Voice: 919-541-7954

Personal Phone / Ex. 6

From: Wilson, Jessica
Sent: Monday, January 30, 2017 11:31 AM
To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling,

Sherry <Sterling.Sherry@epa.gov>

Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

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Jessica V. Wilson
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Washington, DC 20460
Phone: 202-564-2504
E-mail: wilson.jessica@epa.gov

From: Gillikin, Pamela
Sent: Monday, January 30, 2017 11:25 AM
To: Wilson, Jessica <Wilson.Jessica@epa.gov>
Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: FW: Administrators Vehicle Requires Option Exercise Before 2/4/17
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Hi Jessica,

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Thanks-Pam

Pamela Gillikin
US Environmental Protection Agency
OARM/OA
109 TW Alexander Drive, RTP, NC 27711
gillikin.pamela@epa.gov
Voice: 919-541-7954

Personal Phone / Ex. 6

From: Dela-Cruz, Alexandria
Sent: Thursday, January 26, 2017 2:45 PM
To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: Administrators Vehicle Requires Option Exercise Before 2/4/17

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AUTOFLEX, Inc. (Administrator's Leased Vehicle - Tahoe)
Option Expires – February 4, 2017
Contracting Officer: Jessica Wilson – 202- 564-2504
Requisition #: PR-OARM-17-00136

Justification: Request to Exercise the final Option Period on the Administrator's Leased Vehicle. This vehicle is exclusively assigned to the EPA Administrator. This vehicle is used to transport the Administrator from home to EPA, official meetings throughout the Metropolitan Area and meetings at the White House with the President.

Thank you,

Alexandria De La Cruz
Immediate Office
Facilities Management and Services Division
Office of Administration
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 2/2/2017 4:07:55 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

Hi Brenda,

Just checking to see if this has been taken care of? Please advise.

Thanks

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Cc: Morina, Lenée <Morina.Lenée@epa.gov>; Gillikin, Pamela <Gillikin.Pamela@epa.gov>
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 Facilities Management and Services Division
 Office of Administration
 1200 Pennsylvania Avenue, N.W.
 Washington, DC 20460

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Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Ward, Eric <ward.eric@epa.gov>
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Contracting Officer & Acting Team Leader

U.S. Environmental Protection Agency
OARM/OAM/HPOD/PCSC
Ronald Reagan Building #71223
1200 Pennsylvania Ave. NW Mail Code: 3803R
Washington, DC 20460
Phone: 202-564-2504
E-mail: wilson.jessica@epa.gov

From: Gillikin, Pamela
Sent: Monday, January 30, 2017 11:34 AM
To: Wilson, Jessica <Wilson.Jessica@epa.gov>
Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>
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109 TW Alexander Drive, RTP, NC 27711
gillikin.pamela@epa.gov
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Personal Phone / Ex. 6

From: Wilson, Jessica
Sent: Monday, January 30, 2017 11:31 AM
To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: RE: Administrators Vehicle Requires Option Exercise Before 2/4/17

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OARM/OAM/HPOD/PCSC
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Washington, DC 20460
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Sent: Monday, January 30, 2017 11:25 AM

To: Wilson, Jessica <Wilson.Jessica@epa.gov>

Cc: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>

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Importance: High

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Thanks-Pam

Pamela Gillikin

US Environmental Protection Agency

OARM/OA

109 TW Alexander Drive, RTP, NC 27711

gillikin.pamela@epa.gov

Voice: 919-541-7954

Personal Phone / Ex. 6

From: Dela-Cruz, Alexandria

Sent: Thursday, January 26, 2017 2:45 PM

To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: Administrators Vehicle Requires Option Exercise Before 2/4/17

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AUTOFLEX, Inc. (Administrator's Leased Vehicle - Tahoe)

Option Expires – February 4, 2017

Contracting Officer: Jessica Wilson – 202- 564-2504

Requisition #: PR-OARM-17-00136

Justification: Request to Exercise the final Option Period on the Administrator's Leased Vehicle. This vehicle is exclusively assigned to the EPA Administrator. This vehicle is used to transport the Administrator from home to EPA, official meetings throughout the Metropolitan Area and meetings at the White House with the President.

Thank you,

Alexandria De La Cruz

Immediate Office

Facilities Management and Services Division

Office of Administration

1200 Pennsylvania Avenue, N.W.

Washington, DC 20460

Message

From: Morina, Lenee [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 2/27/2017 1:08:32 PM
To: Jefferson, Gayle [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=99047cbcec854c28a467daf92e8bd6dc-GJeffers]
Subject: RE: DAA's 2017 Tahoe

Ok, thanks

From: Jefferson, Gayle
Sent: Monday, February 27, 2017 7:57 AM
To: Morina, Lenee <Morina.Lenee@epa.gov>
Subject: RE: DAA's 2017 Tahoe

I'm fine with your suggested approach as long as Reggie Allen agrees to fund it.
Gayle

Gayle L. Jefferson
Acting Director
Facilities Management and Services Division (FMSD)
OA/OARM/USEPA
Main Number: (202)564-2030

Personal Phone / Ex. 6

From: Morina, Lenee
Sent: Monday, February 27, 2017 7:35 AM
To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: FW: DAA's 2017 Tahoe
Importance: High

Hi Gayle,

I hope all is well.

Per your request, Brenda reached out to her POC at Autoflex to inquire about obtaining a SUV for the Deputy Administrator. Unfortunately, the POC has not responded to any of Brenda's emails/phone calls. Due to the lack of response, Brenda reached out to District Fleet (see email below) who would be able to provide a 2017 SUV in 60 days. The rate will be approximately 800.00 a month. I believe the agency currently pays 765.00 a month for the Administrator's vehicle.

Since the Administrator's lease has one year remaining, I recommend moving forward with District Fleet and upon expiration of the lease, we can obtain another vehicle from District Fleet. Please advise. If you concur with the proposed plan, I will reach out to Reggie Allen to ask for his approval. Lastly, GSA did not have any other SUVs in their inventory.

Please let me know if you have any questions.

Thanks

From: Randall, Brenda
Sent: Thursday, February 23, 2017 2:51 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: RE: DAA's 2017 Tahoe

Hi Lenée',

AUTOFLEX can provide the new vehicle, but they are non-responsive to my calls. The voice mail box is full at the office, I got the gentlemen's cell number and that mailbox was full. I decided to check with other vendors and this vendor was able to accommodate our request. Thanks

From: Morina, Lenée
Sent: Thursday, February 23, 2017 2:38 PM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: DAA's 2017 Tahoe
Importance: High

Hey Bren,

Thanks for the information. Question....the current Tahoe is leased under Autoflex. Where they not able to provide a vehicle?

Thanks

From: Randall, Brenda
Sent: Thursday, February 23, 2017 11:58 AM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: DAA's 2017 Tahoe

Good morning Lenée',

I spoke with the GSA representative and she does not have any newer Tahoe's at this time. We currently use AUTOFLEX for the Administrator's vehicle lease, however there responsiveness to questions and inquiries has been far from outstanding.

I contacted another lease company (District Fleet), they are also an authorized fleet dealer. They can provide us with a 2017 Tahoe LTZ-Flex Fuel (Black/Black) for approximately \$800.00 a month. This is a 36-month lease and we are subject to penalty, if we terminate the lease before it expires. This vehicle is considered a customized order and will take approximately 60-days before EPA can take possession.

Breakdown of Costs

36 Month Lease (\$800.00/Month)	--	\$28,800.00
Law Enforcement Lights (LEL) &Tinted Windows	--	\$ 3,200.00
2011 Malibu (Remove LEL)	--	\$ 600.00

Lenée' please let me know if you have any additional questions. Thanks, Brenda

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 2/27/2017 12:35:28 PM
To: Jefferson, Gayle [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=99047cbcec854c28a467daf92e8bd6dc-GJeffers]
Subject: FW: DAA's 2017 Tahoe

Importance: High

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Importance: High

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Law Enforcement Lights (LEL) &Tinted Windows	--	\$ 3,200.00
2011 Malibu (Remove LEL)	--	\$ 600.00

Lenée' please let me know if you have any additional questions. Thanks, Brenda

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 7/23/2018 10:31:27 AM
To: Jackson, Yvette [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=471286fdb21245768617020d920c6bca-YJACKSON]
CC: Collard, Erin [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d3aea12e07af4b6ba60740b6b3d08084-Collard, Erin]
Subject: FW: 2015 Tahoe Lease

Good morning ladies,

I am searching my records and it's indicating that OECA should have the file(s) for the Tahoe. Per the email below, Brenda sent an email to OECA on 1/18/18 reminding them that the lease expired on February 4, 2018. I will keep researching.

Lenée' Morina
 Branch Chief, Headquarters Services Branch
 Facilities Management Services Division
 Office of Administration/OARM
 U.S. Environmental Protection Agency
 202-564-5304 (desk)

Personal Phone / Ex. 6

From: Shepherd, Matthew
Sent: Thursday, January 18, 2018 7:53 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Cc: Metoyer, Bryford <Metoyer.Bryford@epa.gov>; Sampson, Rickie <Sampson.Rickie@epa.gov>; Morina, Lenée <Morina.Lenee@epa.gov>; Sharp, Thomas <sharp.thomas@epa.gov>
 Pruitt, Mark <pruitt.mark@epa.gov>
Subject: RE: 2015 Tahoe Lease

Privacy Info in Enforcement Records / Ex. 7(c)

Hi Brenda,

We have been in contact with them and have set up an appointment to get the LE equipment removed. Thanks!

Regards,
Matthew Shepherd



Work 202-564-1164
 Tele 540-931-4009

From: Randall, Brenda
Sent: Thursday, January 18, 2018 7:04 AM
To: Sharp, Thomas <sharp.thomas@epa.gov>; Shepherd, Matthew <Shepherd.Matthew@epa.gov>
Cc: Metoyer, Bryford <Metoyer.Bryford@epa.gov>; Sampson, Rickie <Sampson.Rickie@epa.gov>; Morina, Lenée

[<Morina.Lenee@epa.gov>](mailto:Morina.Lenee@epa.gov)

Subject: 2015 Tahoe Lease

Good morning gentlemen,

Just a gentle reminder – the 2015 Tahoe commercial lease expires on February 4, 2018. Please begin to work with AUTOFLEX to schedule the return of this vehicle. Please don't forget to remove the law enforcement lights (Ball & Ball Communication) from the vehicle and take pictures inside and outside. Please give Bryford Metoyer (202-564-0310) a call if you have any questions. Thanks, Brenda

Very Respectfully,

Brenda R. Randall
Facilities Management & Services Division
Headquarters Services Branch
(Office) 202-564-4518

"Everyday is a day of new Mercy, we should treat it as if it's our last"

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 1/30/2017 8:45:04 PM
To: Dela-Cruz, Alexandria [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=837e27ff8f0648fbbe1c23862c04bb72-adelacru]
Subject: RE: AUTOFLEX - Exercise Option Info.

Ok, great.

From: Dela-Cruz, Alexandria
Sent: Monday, January 30, 2017 3:20 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: RE: AUTOFLEX - Exercise Option Info.

Yup, I also asked Pam Gillikin to reach out and looks like it will be taken care of before expiration.

From: Morina, Lenée
Sent: Monday, January 30, 2017 3:02 PM
To: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>
Subject: FW: AUTOFLEX - Exercise Option Info.

Hey,

Not sure if you saw my email last week regarding this. I believe you want to make sure that someone from the Administrator's office is in contact with OAM to ensure that this correct receives priority. Is that correct?

Thanks

From: Randall, Brenda
Sent: Thursday, January 26, 2017 2:45 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: FW: AUTOFLEX - Exercise Option Info.

Hi Lenée,

This is what I sent to Alexandria this morning. Thanks

From: Randall, Brenda
Sent: Thursday, January 26, 2017 11:06 AM
To: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>
Subject: AUTOFLEX - Exercise Option Info.

Hi Alexandria,

AUTOFLEX, Inc. (Administrator's Leased Vehicle - Tahoe)
Option Expires – February 4, 2017
Contracting Officer: Jessica Wilson – 202- 564-2504

Justification:

Request to Exercise the final Option Period on the Administrator's Leased Vehicle. This vehicle is exclusively assigned to the EPA Administrator. This vehicle is used to transport the Administrator from home to EPA, official meetings throughout the Metropolitan Area and meetings at the White House with the President.

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 1/30/2017 8:02:27 PM
To: Dela-Cruz, Alexandria [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=837e27ff8f0648fbbe1c23862c04bb72-adelacru]
Subject: FW: AUTOFLEX - Exercise Option Info.

Hey,

Not sure if you saw my email last week regarding this. I believe you want to make sure that someone from the Administrator's office is in contact with OAM to ensure that this correct receives priority. Is that correct?

Thanks

From: Randall, Brenda
Sent: Thursday, January 26, 2017 2:45 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: FW: AUTOFLEX - Exercise Option Info.

Hi Lenée,

This is what I sent to Alexandria this morning. Thanks

From: Randall, Brenda
Sent: Thursday, January 26, 2017 11:06 AM
To: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>
Subject: AUTOFLEX - Exercise Option Info.

Hi Alexandria,

AUTOFLEX, Inc. (Administrator's Leased Vehicle - Tahoe)
Option Expires – February 4, 2017
Contracting Officer: Jessica Wilson – 202- 564-2504

Justification:

Request to Exercise the final Option Period on the Administrator's Leased Vehicle. This vehicle is exclusively assigned to the EPA Administrator. This vehicle is used to transport the Administrator from home to EPA, official meetings throughout the Metropolitan Area and meetings at the White House with the President.

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 1/26/2017 8:02:38 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
CC: DeLucia, Joanna [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e9ebbab6779444c48718d335423936d4-JDELUCIA]
Subject: FW: AUTOFLEX - Exercise Option Info.

Thanks Brenda. I think Alexandria wants to ensure that someone from the Administrator's office contacts OAM to justify the need for this contract.

Alexandria,

Did I capture our conversation accurately?

From: Randall, Brenda
Sent: Thursday, January 26, 2017 2:45 PM
To: Morina, Lenée <Morina.Lenée@epa.gov>
Subject: FW: AUTOFLEX - Exercise Option Info.

Hi Lenée,

This is what I sent to Alexandria this morning. Thanks

From: Randall, Brenda
Sent: Thursday, January 26, 2017 11:06 AM
To: Dela-Cruz, Alexandria <Dela-Cruz.Alexandria@epa.gov>
Subject: AUTOFLEX - Exercise Option Info.

Hi Alexandria,

AUTOFLEX, Inc. (Administrator's Leased Vehicle - Tahoe)
Option Expires – February 4, 2017
Contracting Officer: Jessica Wilson – 202- 564-2504

Justification:

Request to Exercise the final Option Period on the Administrator's Leased Vehicle. This vehicle is exclusively assigned to the EPA Administrator. This vehicle is used to transport the Administrator from home to EPA, official meetings throughout the Metropolitan Area and meetings at the White House with the President.

Message

From: Morina, Lenée [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B4F60943342348028F52771A9BDC50D6-LMORINA]
Sent: 3/15/2017 2:59:44 PM
To: Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
CC: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: Vehicle for the Deputy Administrator

Hi Reggie,

I hope all is well. Brenda has communicated with the vendors regarding the timeframe to deliver the Tahoe. Unfortunately, 60-90 days is the timeframe. Brenda is in the process of preparing the paperwork and will provide to Mardiko for funding.

If you have any questions or wish to discuss further, please let me know.

Thanks

From: Morina, Lenée
Sent: Monday, March 13, 2017 10:42 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

Hi Reggie,

I was out of the office sick all last week, but wanted to follow up with you regarding the new vehicle. Brenda has communicated with the vendor and it does appear that 60 days is the max. Brenda is out on cws; however, I will check with her first thing tomorrow to inquire if there are any updates.

Thanks

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:18 PM
To: Morina, Lenée <Morina.Lenee@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

Yes that's the plan and they know it already – so 60 days will be a problem – anything you can do to speed that up would be appreciated...

Reginald E. Allen
 Director, Administrative and Executive Services
 Office of the Administrator
 U.S. Environmental Protection Agency
 Office 202-564-0444
 Direct 202-564-1029
 Cell 202-306-2879

From: Morina, Lenée
Sent: Wednesday, March 1, 2017 2:16 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

I'm sorry, Brenda and I haven't shared with anyone outside our management.

I agree about getting the black/black vehicle from GSA. It would have saved a lot of money. Recommend providing this vehicle to the Administrator and giving the Deputy the current Tahoe.

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:13 PM
To: Morina, Lenee <Morina.Lenee@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

Thanks Lenee

Apparently word leaked to folks already so as we can get it the better.

Also wish the one below would have worked out as it is a lot cheaper given future budget outlook – was told it was on hold for us?

Reggie

Good afternoon Mr. Allen,

The initial replacement vehicle (2013 Suburban) we inquired about leasing is no longer available. However, GSA has offered us another great selection. Mr. Allen it's the 2013 Chevy Tahoe, that we discussed yesterday. I have tentatively put the Tahoe on hold for EPA without penalty. This vehicle is available for pick up on Friday, February 17th from Springfield, VA. The Malibu must be returned, before we take possession of the Tahoe. I have requested pictures of the vehicle and I should receive them on Tuesday. The February monthly lease cost for the Tahoe will be prorated, therefore it will be slightly less than the monthly cost. Below is a breakdown of costs associated with obtaining the replacement vehicle and a description of the replacement vehicle. If you have any additional questions, please don't hesitate to contact Lenee' or myself. Thank you Mr. Allen and have a great weekend!

Other Replacement Costs

- | | | |
|----|--|-------------------------|
| 1. | Removal of the Law Enforcement Lights (LEL) from the Mailibu | -- Estimate: \$ 600.00 |
| 2. | Potentially incurred cost from GSA (car cleaning/repairs, etc.,) | -- Estimate: \$1,000.00 |
| 3. | LEL/Tinted Windows installed on the Tahoe | -- Estimate: \$3,200.00 |

Replacement Vehicle Specifications

Year/Make/Model: 2013 Chevy Tahoe
Monthly Lease: \$304.00
Color: Dark Brown
Fuel Type: E-85
Mileage: 23K

Reginald E. Allen
Director, Administrative and Executive Services

*Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879*

From: Morina, Lenée
Sent: Wednesday, March 1, 2017 2:08 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Cuscino, Glen <Cuscino.Glen@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: Vehicle for the Deputy Administrator

I will have Brenda work on securing the vehicle. Please keep in mind that it takes 60 days as this is considered a custom order.

Thanks

From: Allen, Reginald
Sent: Wednesday, March 01, 2017 2:05 PM
To: Morina, Lenée <Morina.Lenee@epa.gov>
Cc: Cuscino, Glen <Cuscino.Glen@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>
Subject: FW: Vehicle for the Deputy Administrator

Please get it as soon as possible and have your folks coordinate with Mardiko (cc'ed) for funding.

Thanks
Reggie

*Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879*

From: Morina, Lenée
Sent: Monday, February 27, 2017 3:12 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: Vehicle for the Deputy Administrator

Hi Reggie,

As a follow up to my vm this afternoon, FMSD was not able to secure a leasing agreement with GSA for the black/black Suburban as it was no longer available once you provided clearance. GSA has a brown Chevy Tahoe in stock, however, it is not in the best condition. FMSD reached out to Autoflex, which currently holds the lease on the Administrator's vehicle, but they have not responded. Therefore, we reached out to District Fleet and they will be able to provide a 2017 Tahoe LTZ-Flex Fuel (Black/Black) for approximately \$800.00 a month. This is a 36-month lease and is subject to penalty, if the lease is terminated before it expires. This vehicle is considered a customized order and will take approximately 60-days before EPA can take possession.

FYI, the lease on the Administrator's Tahoe expires on 2/4/18. If you approve the lease for the new vehicle, I would recommend using the current SUV for the Deputy until the lease expires. Below is a breakdown of the cost to outfit the new Tahoe, if approved and the removal of the LEL on the Malibu.

If you have any questions, please let me know.

Thanks

Breakdown of Costs

36 Month Lease (\$800.00/Month)	--	\$28,800.00
Law Enforcement Lights (LEL) &Tinted Windows	--	\$ 3,200.00
2011 Malibu (Remove LEL)	--	\$ 600.00

Message

From: Randall, Brenda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C12608BC3E3F4E56BF9AFC0D1558B1F4-BRANDALL]
Sent: 4/25/2017 7:51:09 PM
To: Morina, Lenee [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4f60943342348028f52771a9bdc50d6-Lmorina]
Subject: FW: 2017 Chevrolet Suburban Quote

Let's discuss. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
 Sent: Tuesday, April 25, 2017 3:42 PM
 To: Randall, Brenda <Randall.Brenda@epa.gov>
 Subject: RE: 2017 Chevrolet Suburban Quote

Brenda,

I am glad to hear this opportunity still exists. To answer your questions:

No, There are no run-flat options for the Suburban. No OEM and No Aftermarket options are available for either the 18, 20 or 22in OEM wheel (I just got off the phone with our tire experts).

Yes, our quote is for the leather captain's chair seats (two of them) in the second row of the vehicle.

Yes, Wifi and Onstar are included for first 3 months, I will work with you and the ordering dealer to set up a longer term solution.

FYI- Final Order date on the suburban is May 25th, so please be conscious of that important date.

Please let me know if you need anything else.

V/R

Dan MacDonald
 District Fleet
 202.257.3797

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
 Sent: Tuesday, April 25, 2017 3:08 PM
 To: Dan MacDonald <dan@districtfleet.com>
 Subject: RE: 2017 Chevrolet Suburban Quote

Hi Dan,

Sorry for the delay, we have been waiting to see if the Administrator Pruitt had any additional changes to the Suburban. I have been given the approval to proceed with this lease agreement.

A few last questions:

1. Run Flat Tires - can I get them on the Suburban;
2. Bucket Leather Seats (are these the Captains Chairs?) and
3. Wi-Fi and other options such as Satellite Radio and OnStar (which is complimentary for 3 - months, then I have to work with OnStar to continue with it)

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
 Sent: Thursday, April 20, 2017 1:08 PM
 To: Randall, Brenda <Randall.Brenda@epa.gov>
 Subject: RE: 2017 Chevrolet Suburban Quote

Good Afternoon Brenda,

Do you have any updates to share (one way or another) regarding this opportunity.

Has a decision been made? When is one to be expected?

Please let me know if I can be of any further assistance.

Thanks,

Dan MacDonald
District Fleet
202.257.3797

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
Sent: Thursday, April 06, 2017 9:13 AM
To: Dan MacDonald <dan@districtfleet.com>
Subject: RE: 2017 Chevrolet Suburban Quote

Good morning Dan,

If you can't get me unlimited mileage, can we get a \$20K mileage plan. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 6:06 PM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Chevrolet Suburban Quote

Okay, I will not be able to calculate this until tomorrow morning.

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
Sent: Wednesday, April 05, 2017 3:50 PM
To: Dan MacDonald <dan@districtfleet.com>
Subject: RE: 2017 Chevrolet Suburban Quote

Dan,

I found out that this vehicle is on the road 24/7. I need an unlimited mile option (no exceptions) -- 20K miles isn't enough. Please advise. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 11:57 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: 2017 Chevrolet Suburban Quote

Brenda,

Please see the attached 2017 Chevy Suburban quote for your review.

Thank you.

Dan MacDonald
District Fleet
202.257.3797

-----Original Message-----

From: Dan MacDonald
Sent: Wednesday, March 29, 2017 11:51 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Tahoe

Brenda,

Any updates regarding this opportunity? Please let me know if we can be of any assistance.

Dan MacDonald
District Fleet
202.257.3797

-----Original Message-----

From: Dan MacDonald
Sent: Tuesday, March 21, 2017 7:56 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: Re: 2017 Tahoe

Good morning Brenda,

Our address is:

District Fleet
1439 Covington St
Baltimore, MD 21230

> On Mar 20, 2017, at 5:48 PM, Dan MacDonald <dan@districtfleet.com> wrote:
>
> Brenda,
>
> Please see the attached updated quote and vehicle specification sheet for Equipment package C, which includes the Luxury package and the captain chairs/2nd row bucket seats in addition to the previously offered 2017 Chevy Tahoe LT FFV equipment packages.
>
> Please review and let me know if you have any questions.
>
> Thank you,
>
> Dan MacDonald
> District Fleet
> 202.257.3797
>
> From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
> Sent: Friday, March 17, 2017 12:48 PM
> To: Dan MacDonald <dan@districtfleet.com>
> Subject: 2017 Tahoe
>
> Hi Dan,
>
> Please Let me know if the captains chairs are possible and the wifi?
> Thanks, Brenda
>
>
> Very Respectfully,
>
> Brenda R. Randall
> Facilities Management & Services Division Headquarters Services Branch
> (Office) 202-564-4518
>
> "Everyday is a day of new Mercy, we should treat it as if it's our last"
>
>
>
> From: Allen, Reginald
> Sent: Thursday, March 16, 2017 6:17 PM
> To: Randall, Brenda
> <Randall.Brenda@epa.gov<mailto:Randall.Brenda@epa.gov>>
> Cc: Morina, Lenée <Morina.Lenee@epa.gov<mailto:Morina.Lenee@epa.gov>>
> Subject: RE: 2017 Replacement Vehicle
>
> The boss would like second row bucket seats - Bench third row - something like the attached photo.
>
> Also please let me know if wifi is an option
>
> Thanks
> Reggie
>
> Reginald E. Allen
> Director, Administrative and Executive Services Office of the
> Administrator U.S. Environmental Protection Agency Office 202-564-0444
> Direct 202-564-1029 Cell 202-306-2879
>
> From: Randall, Brenda
> Sent: Thursday, March 16, 2017 5:23 PM
> To: Ellison, Mardiko
> <Ellison.Mardiko@epa.gov<mailto:Ellison.Mardiko@epa.gov>>; Allen,
> Reginald <Allen.Reginald@epa.gov<mailto:Allen.Reginald@epa.gov>>
> Cc: Morina, Lenée <Morina.Lenee@epa.gov<mailto:Morina.Lenee@epa.gov>>
> Subject: 2017 Replacement Vehicle
>
> Good afternoon Mr. Allen,
>
> Late yesterday, I received the New Tahoe cost proposal from the fleet
> lease company. The attached quotes include options, that will assist
> you in making your final decision on your leased vehicle. If you have
> any questions, after reviewing the summary below, please give me a
> call on 54-4518. Thanks, Brenda

>
 > Here is a quick summary of the Spec. attachments:
 >
 > 2017 Chevy Tahoe LT, 4WD, Black/Black, leather seats with Flex Fuel;
 >
 > Both Options below, offer free maintenance for two (2) years; Mileage
 > is based upon 15,000 annual miles; excess mileage charge is \$0.18 per
 > mile;
 >
 > Equipment Package A and B:
 >
 > Base, Option Years one (1) and two (2) - (we have the option to exercise the option or not without
 > penalty - that's why the Base Year total is front loaded and the subsequent options decrease). Below are
 > the cost for the Option Periods.
 >
 > Package B Options: Power Sunroof, Max Trailering Package
 >
 > Fixed Price Lease:
 >
 > Fixed price means the monthly price will remain the same throughout
 > the 36 month term. If the EPA terminates this agreement, before the
 > end of the lease, the EPA will possibly be assessed a penalty;
 >
 > Equipment Package A: (3 years) -- \$[PBI/Ex. 4]/Month/Annually -- \$[PBI/Ex. 4] -- (36 Months/Total
 > \$[PBI/Ex. 4]
 >
 > Equipment Package B: (3 years) -- \$[PBI/Ex. 4]/Month/Annually -- \$[PBI/Ex. 4] -- (36 Months/Total
 > \$[PBI/Ex. 4]
 >
 >
 >
 > Vehicle Lease Options
 >
 > Factory Ordered Vehicle: See Attached Spec Sheets for equipment
 > package details
 >
 > [Vehicle 12 Month Base Option Year 1 Option Year 2 Equipment Package A: 2017 Chevy Tahoe LT, 4WD,
 > Flex Fuel \$[PBI/Ex. 4] \$[PBI/Ex. 4] \$[PBI/Ex. 4] Total Annual Total CLINS \$[PBI/Ex. 4]
 > \$[PBI/Ex. 4] \$[PBI/Ex. 4] Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel \$[PBI/Ex. 4]
 > \$[PBI/Ex. 4] \$[PBI/Ex. 4] Total Annual Total CLINS \$[PBI/Ex. 4] \$[PBI/Ex. 4]
 > \$[PBI/Ex. 4] Fixed Term Lease: \$[PBI/Ex. 4] Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex
 > Fuel \$[PBI/Ex. 4]/mo Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel \$[PBI/Ex. 4]/mo
 > Factors to]
 >
 > Other Replacement Costs
 >
 > 2017 Tahoe (Tags, Title and Registration/costs for Base Period) -- \$450.00
 > 2017 Chevy Tahoe (Install Law Enforcement Lights) (LEL) & window
 > tinted -- \$[PBI/Ex. 4]
 > 2011 Malibu (remove the LEL) -- \$[PBI/Ex. 4] Potentially incurred cost
 > from GSA (car cleaning/repairs, etc.,) -- \$1,000.00
 >
 >
 >
 >
 > From: DC-WJCW-B200F-M@epa.gov<mailto:DC-WJCW-B200F-M@epa.gov>
 > [mailto:DC-WJCW-B200F-M@epa.gov]
 > Sent: Thursday, March 16, 2017 5:19 PM
 > To: Randall, Brenda
 > <Randall.Brenda@epa.gov<mailto:Randall.Brenda@epa.gov>>
 > Subject:
 >
 >
 > <District Fleet Lease Quote - EPA Tahoe LT - 03-20-2017.doc.pdf>
 > <image002.png>
 > <2017 Chevy Tahoe LT Equipment Package C.pdf>

AUTOFLEX, INC. – CONTRACT # EP-G15H-01014

(FIXED PRICE AGREEMENT)

AUTOFLEX P.O.C. ^{Luis} ~~Don~~ MacDonaldTelephone: **Personal Phone / Ex. 6**

Contracting Officer: Jessica Wilson 202-564-2504

Administrator's Vehicle**2015 Chevrolet Tahoe LT****Three (3) year lease**Monthly Cost: \$ **PBI / Ex. 4**Annual Cost: \$ **PBI / Ex. 4**Total Contract Cost: **\$27,540.00****Specifics:**

15,000 (mileage authorized per year)

PBI / Ex. 4 Excess Mileage Charge**Period of performance:**

Base Period: February 5, 2015 thru February 4, 2016

Option Period One: February 5, 2016 thru February 4, 2017

Option Period Two: February 5, 2017 thru February 4, 2018

****(FUNDING IS PROVIDED BY THE ADMINISTRATOR'S OFFICE)******POINT-OF-CONTACT: Mardiko Ellison (202-564-0401)**

Message

From: Vizian, Donna [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CB2401BF8D4F441DBF27F21E122BE2C5-VIZIAN, DONNA]
Sent: 7/18/2018 2:41:25 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
Subject: Fwd: E&C QFR on Vehicle Lease

GM Can your folks answer this?

Begin forwarded message:

From: "Ringel, Aaron" <ringel.aaron@epa.gov>
Date: July 18, 2018 at 10:40:31 AM EDT
To: "Vizian, Donna" <Vizian.Donna@epa.gov>
Subject: E&C QFR on Vehicle Lease

Hey Donna, would you be the appropriate person to provide info for an answer to this QFR we got from Energy and Commerce? These are past due so quick turnaround would be greatly appreciated.

- a. It has been reported that EPA entered into a new vehicle lease for a Chevrolet Suburban at \$10,200 annually. This lease was reportedly for a more upscale LT model, instead of the LS model typically leased and included monthly charges of \$300 for luxury upgrades. What were the terms and rate of the previous vehicle used by the Administrator, and what was the rationale for these upgrades?

Thanks,
Aaron

Aaron E. Ringel
Deputy Associate Administrator
Office of Congressional & Intergovernmental Relations
U.S. Environmental Protection Agency

W: 202.564.4373
Ringel.Aaron@epa.gov

Message

From: Barnet, Henry [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CB4045A7CA97475698CFCE824AE664B1-BARNET, HENRY]
Sent: 5/31/2017 1:24:19 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
Subject: FW: Suburban

Henry E. Barnet, Director
 Office of Criminal Enforcement, Forensics & Training
 U.S. Environmental Protection Agency
 1200 Pennsylvania Avenue, N.W.
 WJC South Room 1211
 Washington, D.C. 20004
 202.564.2480

FYI

On May 30, 2017, at 4:03 PM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

Nino

I hope all is well. FYI, OARM spoke with the vendor regarding the Administrator's vehicle and it will be delivered by June 30th.

If you have any questions, please let me know.

Thanks

*Reginald E. Allen, SES
 Assistant Deputy Chief of Staff
 U.S. Environmental Protection Agency
 Office 202-564-0444
 Direct 202-564-1029
 Cell 202-306-2879*

From: Allen, Reginald
Sent: Wednesday, May 24, 2017 11:42 AM
To: Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>
Subject: RE: Suburban

Nino

My guess would be Mid July...

*Reginald E. Allen
 Director, Administrative and Executive Services
 Office of the Administrator
 U.S. Environmental Protection Agency
 Office 202-564-0444
 Direct 202-564-1029*

Cell 202-306-2879

From: Perrotta, Pasquale

Sent: Wednesday, May 24, 2017 11:41 AM

To: Allen, Reginald <Allen.Reginald@epa.gov>

Cc: **Privacy Info in Enforcement Records / Ex. 7(c)**

Subject: Re: Suburban

Thank you so much! 6 weeks so more or less 4 more weeks? Let me know what else you can find out that will be appreciative.

let's plan for the work to be done end of June no hard wires

V/r,

Nino Perrotta | Acting Special Agent in Charge

U.S. Environmental Protection Agency |

Protective Service Detail |

Perrotta.Pasquale@epa.gov | www.epa.gov

C: [+1 202 263 9115](tel:+12022639115)

<image001.png>

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On May 24, 2017, at 8:53 AM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

Nino

I've asked OARM twice no specific response yet - they just said about six weeks - trying to nail down a more defined date with them and the vendor- I will pass along as soon as I get it.

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell 202-306-2879

On May 24, 2017, at 8:42 AM, Perrotta, Pasquale <Perrotta.Pasquale@epa.gov> wrote:

Reginald,

Good morning!

Can you please let me know of the delivery date with regards to the suburban. We need to organize additional equipment for it and I would like to organize it around the delivery date.

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Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
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Perrotta.Pasquale@epa.gov | www.epa.gov
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<image001.png>

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Message

From: Sterling, Sherry [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=5890ED2AB33947E8953F48979017DFB1-STERLING, SHERRY]
Sent: 5/24/2017 7:22:43 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]; Blankenship, Steven [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8bb27b744be644b1be9415b97be26fe2-sblanken]; Petrole, Maryann [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=594a55706f5342a7b5d213d2aff3153e-Petrole, MaryAnn]
CC: Morina, Lenee [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4f60943342348028f52771a9bdc50d6-Lmorina]; Stewart, Neil [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ffac1a3942aa4eddae73fe8e9383d53e-Stewart, Neil]
Subject: RE: Administrator's Suburban -- update

Reggie did not reveal how they obtained the car. We can only guess that they used OECA/PSD funding and maybe used a credit card for the purchase??? (Brenda had a quote of about \$900-950 to do the month-to-month).

From: Noga, Vaughn
Sent: Wednesday, May 24, 2017 3:17 PM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>; Petrole, Maryann <Petrole.Maryann@epa.gov>
Cc: Morina, Lenee <Morina.Lenee@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: Administrator's Suburban -- update

What does procured mean?

From: Sterling, Sherry
Sent: Wednesday, May 24, 2017 3:16 PM
To: Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Blankenship, Steven <Blankenship.Steven@epa.gov>; Petrole, Maryann <Petrole.Maryann@epa.gov>
Cc: Morina, Lenee <Morina.Lenee@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: Administrator's Suburban -- update

FYI -- since the Administrator's vehicle is in your portfolio, I just wanted you to know....

When we were talking with Reggie Allen yesterday, he told us that PSD procured a Suburban for the Administrator to use until the new Suburban arrives. What is interesting to us is that PSD took this on themselves when Brenda had offered to get a month-to-month lease while we awaited the arrival of the new car. Oh well!

As for the new Suburban, Brenda just called for an update, and was told that we can expect it by the end of June.

Sherry

Sherry Sterling
 Acting Deputy Director
 Facilities Management and Services Division
 EPA/OARM/OA
 Office: 202-564-2701
 Cell: Personal Phone / Ex. 6

Message

From: Sterling, Sherry [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=5890ED2AB33947E8953F48979017DFB1-STERLING, SHERRY]
Sent: 5/24/2017 7:16:07 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]; Blankenship, Steven [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8bb27b744be644b1be9415b97be26fe2-sblanken]; Petrole, Maryann [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=594a55706f5342a7b5d213d2aff3153e-Petrole, MaryAnn]
CC: Morina, Lenee [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4f60943342348028f52771a9bdc50d6-Lmorina]; Stewart, Neil [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ffac1a3942aa4eddae73fe8e9383d53e-Stewart, Neil]
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As for the new Suburban, Brenda just called for an update, and was told that we can expect it by the end of June.

Sherry

Sherry Sterling

Acting Deputy Director

Facilities Management and Services Division

EPA/OARM/OA

Office: 202-564-2701

Cell: Personal Phone / Ex. 6

Message

From: Barnet, Henry [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CB4045A7CA97475698CFCE824AE664B1-BARNET, HENRY]
Sent: 5/30/2017 3:18:32 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
Subject: FW: Suburban

This is the last communication my PSD acting SAC Perrotta received from Reggie about the order of the Suburban for the Administrator. He states (e-mail below) a mid-July arrival date for the vehicle.

Henry E. Barnet, Director
Office of Criminal Enforcement, Forensics & Training
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, N.W.
WJC South Room 1211
Washington, D.C. 20004
202.564.2480

From: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>

Date: May 24, 2017 at 11:31:39 AM CDT

To: "Allen, Reginald" <Allen.Reginald@epa.gov>

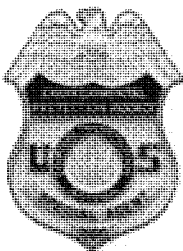
Cc: Privacy Info in Enforcement Records / Ex. 7(c)

Subject: Re: Suburban

Ok we will circle the wagon on this in mid June and if we could speak to the folks directly involved with the order some time in June, it would be ideal. If you have no issues reaching out that would be greatly appreciated. Thanks again!

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
C: [+1 202 263 9115](tel:+12022639115)



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On May 24, 2017, at 11:42 AM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

Nino
My guess would be Mid July...

Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879

From: Perrotta, Pasquale
Sent: Wednesday, May 24, 2017 11:41 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Privacy Info in Enforcement Records / Ex. 7(c)
Subject: Re: Suburban

Thank you so much! 6 weeks so more or less 4 more weeks? Let me know what else you can find out that will be appreciative.

Jim - let's plan for the work to be done end of June no hard wires

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
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<image001.png>

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On May 24, 2017, at 8:53 AM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

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Reggie

Reginald E. Allen, SES
Assistant Deputy Chief of Staff
U.S. Environmental Protection Agency
Office 202-564-0444
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On May 24, 2017, at 8:42 AM, Perrotta, Pasquale <Perrotta.Pasquale@epa.gov> wrote:

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Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
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Perrotta.Pasquale@epa.gov | www.epa.gov
C: +1 202 263 9115

<image001.png>

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Message

From: Barnet, Henry [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CB4045A7CA97475698CFCE824AE664B1-BARNET, HENRY]
Sent: 5/26/2017 12:20:23 AM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
CC: Allen, Reginald [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=799c3b0558e14130b17c66b2533548ba-Allen, Regi]
Subject: Re: Administrator's vehicle

Vaughn,

The interim suburban vehicle was acquired by OCEFT through the GSA contract. One of our vehicles on lease was due for trade and the suburban happened to be available. This would be a short term fix for the vehicle the Administrator requested. As with all our vehicles, it is operated in accordance with GSA rules along with EPA/OCEFT policies & regulations (logs, fleet card, etc).

Reggie will need to respond regarding the new Suburban on order. OCEFT was not involved in that procurement.

Thanks,
 Henry

Henry E. Barnet, Director
 Office of Criminal Enforcement, Forensics & Training
 U.S. Environmental Protection Agency
 1200 Pennsylvania Avenue, N.W.
 WJC South Room 1211
 Washington, D.C. 20004
 202.564.2480

On May 25, 2017, at 5:08 PM, Noga, Vaughn <Noga.Vaughn@EPA.GOV> wrote:

Reggie,

My understanding from your VM was that PSD located a vehicle that can be used in the interim. I just want to make sure that we do things the correct way. Do you know if this is an existing EPA vehicle? If not, do you know if whoever got the vehicle received a waiver from GSA. Per 41 CFR CH. §101 -26.501-2 (Regulation governing vehicle procurements) - all vehicle procurements must go through GSA unless GSA authorizes local procurement via waiver.

Lastly, since I am not sure where this vehicle came from (internally/externally) I need to ensure that the operators of the vehicle are using a GSA fleet card. Per the EPA Fleet Manual - EPA designates the use of fleet credit cards for the payment of fuel and small maintenance services. We need to make sure they are using a Fleet card.

Thank you
 Vaughn

From: Noga, Vaughn
Sent: Thursday, May 25, 2017 8:45 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: Administrator's vehicle

Reggie,

Just a quick note to see if I can get some details on something my folks in FMSD made me aware of. They advised me that during a conversation with you the other day you told them that the PSD "procured" a Suburban for the Administrator. As you know we are working on this same activity, and we were recently told that the vehicle my folks are working on would be here by the end of June.

Can you please shed a little more light on the mechanism by which you all acquired the vehicle? Was this a purchase, or is it a lease? If it was a purchase, then what are your plans for the vehicle that will be arriving in June. If it was a lease, is it a short term lease? Any details you can provide would be greatly appreciated.

Thank you
Vaughn

Vaughn Noga
Director, Office of Administration
Office of Administration and Resources Management
U.S. Environmental Protection Agency
1200 Pennsylvania Ave
Washington DC 20460

Message

From: Allen, Reginald [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=799C3B0558E14130B17C66B2533548BA-ALLEN, REGI]
Sent: 5/25/2017 10:43:41 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
CC: Barnet, Henry [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=cb4045a7ca97475698cfce824ae664b1-Barnet, Henry]
Subject: Re: Administrator's vehicle

Henry

Can you address Vaughn questions

Best
 Reggie

Reginald E. Allen, SES
Assistant Deputy Chief of Staff
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell 202-306-2879

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Vaughn Noga
Director, Office of Administration
Office of Administration and Resources Management
U.S. Environmental Protection Agency
1200 Pennsylvania Ave
Washington DC 20460

Message

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Sent: 5/25/2017 8:29:16 PM
To: Noga, Vaughn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d8b74efe6bcb46b8b180dfbfe5ca4ad7-Noga, Vaughn]
Subject: FW: Estimate - Suburban GSA

Checking with the PSD but the e-mail below is the last I received about the Suburban. Maybe Reggie is referring to the interim vehicle the PSD has? I'll let you know what I hear.

Henry E. Barnet, Director
 Office of Criminal Enforcement, Forensics & Training
 U.S. Environmental Protection Agency
 1200 Pennsylvania Avenue, N.W.
 WJC South Room 1211
 Washington, D.C. 20004
 202.564.2480

From: Perrotta, Pasquale
Sent: Thursday, May 04, 2017 5:08 PM

Privacy Info in Enforcement Records / Ex. 7(c)

Cc: Mazakas, Pam <Mazakas.Pam@epa.gov>; Barnet, Henry <Barnet.Henry@epa.gov>; Shepherd, Matthew <Shepherd.Matthew@epa.gov>; Thomas, Paula <Thomas.Paula@epa.gov>

Subject: Estimate - Suburban GSA

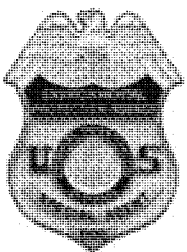
Privacy Info in Enforcement Records / Ex. 7(c)

Excellent this GSA Suburban replacing SA [REDACTED] GOV will be used by PSD during the interim the one Reginald Allen orders/ordered for the Administrator arrives. Once we have it here, we need to get the Tahoe serviced and detailed accordingly. I.E scratches and minor dents repaired.

Let me know how many additional vehicles are coming out way so we can plan accordingly.

V/r,

Nino Perrotta | Acting Special Agent in Charge
 U.S. Environmental Protection Agency |
 Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
 C: +1 202 263 9115



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Help EPA fight pollution. Report environmental violations at <http://www.epa.gov/tips>

Sent from my iPhone

On May 4, 2017, at 4:40 PM, [Privacy Info in Enforcement Records / Ex. 7(c)] wrote:

This should be a go as it's under \$3500 -

[Privacy Info in Enforcement Records / Ex. 7(c)] Special Agent
U.S. Environmental Protection Agency
Protective Services Detail
[Privacy Info in Enforcement Records / Ex. 7(c)]
Desk:
Cell: [Privacy Info in Enforcement Records / Ex. 7(c)]

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Sent from my iPhone

Begin forwarded message:

From: [Privacy Info in Enforcement Records / Ex. 7(c)]
Date: May 4, 2017 at 4:39:24 PM EDT
To: "Thomas, Paula" <Thomas.Paula@epa.gov>, [Privacy Info in Enforcement Records / Ex. 7(c)]
[Privacy Info in Enforcement Records / Ex. 7(c)]
Subject: Fwd: Estimate

Privacy Info in Enforcement Records / Ex. 7(c)

Special Agent
U.S. EPA
1200 Pennsylvania Ave, NW
Washington, D.C. 20004
Office of Criminal Enforcement
Protective Service Detail

Privacy Info in Enforcement Records / Ex. 7(c)

Ofc
Cell

Privacy Info in Enforcement Records / Ex. 7(c)

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Help EPA fight pollution. Report environmental violations
at <http://www.epa.gov/tips>

Begin forwarded message:

From: " Ball" <ballandball@verizon.net>

Date: May 4, 2017 at 4:25:46 PM EDT

To: Privacy Info in Enforcement Records / Ex. 7(c)

Subject: Estimate

Ha

Privacy Info in Enforcement Records / Ex. 7(c)

Here are the estimates

Thanks

Eric

<SCAN0001.PDF>

Message

From: Dan MacDonald [dan@districtfleet.com]
Sent: 4/6/2017 6:46:36 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: 2017 Chevrolet Suburban Quote

Brenda,

As an added benefit (since you all don't really know how much mileage you are using), we will not bill any mileage overages until you are over 10% of the 20k per year.

So, we essentially quoted a \$22k/yr lease rate.

Dan

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
Sent: Thursday, April 06, 2017 9:13 AM
To: Dan MacDonald <dan@districtfleet.com>
Subject: RE: 2017 Chevrolet Suburban Quote

Good morning Dan,

If you can't get me unlimited mileage, can we get a \$20K mileage plan. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 6:06 PM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Chevrolet Suburban Quote

Okay, I will not be able to calculate this until tomorrow morning.

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
Sent: Wednesday, April 05, 2017 3:50 PM
To: Dan MacDonald <dan@districtfleet.com>
Subject: RE: 2017 Chevrolet Suburban Quote

Dan,

I found out that this vehicle is on the road 24/7. I need an unlimited mile option (no exceptions) -- 20K miles isn't enough. Please advise. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 11:57 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: 2017 Chevrolet Suburban Quote

Brenda,

Please see the attached 2017 Chevy Suburban quote for your review.

Thank you.

Dan MacDonald
District Fleet
202.257.3797

-----Original Message-----

From: Dan MacDonald
Sent: Wednesday, March 29, 2017 11:51 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Tahoe

Brenda,

Any updates regarding this opportunity? Please let me know if we can be of any assistance.

Dan MacDonald
District Fleet
202.257.3797

-----Original Message-----

From: Dan MacDonald
Sent: Tuesday, March 21, 2017 7:56 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: Re: 2017 Tahoe

Good morning Brenda,

Our address is:

District Fleet
1439 Covington St
Baltimore, MD 21230

> On Mar 20, 2017, at 5:48 PM, Dan MacDonald <dan@districtfleet.com> wrote:

>

> Brenda,

>

> Please see the attached updated quote and vehicle specification sheet for Equipment package C, which includes the Luxury package and the captain chairs/2nd row bucket seats in addition to the previously offered 2017 Chevy Tahoe LT FFV equipment packages.

>

> Please review and let me know if you have any questions.

>

> Thank you,

>

> Dan MacDonald
> District Fleet
> 202.257.3797

>

> From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]

> Sent: Friday, March 17, 2017 12:48 PM

> To: Dan MacDonald <dan@districtfleet.com>

> Subject: 2017 Tahoe

>

> Hi Dan,

>

> Please Let me know if the captains chairs are possible and the wifi?

> Thanks, Brenda

>

>

> Very Respectfully,

>

> Brenda R. Randall
> Facilities Management & Services Division Headquarters Services Branch
> (Office) 202-564-4518

>

> "Everyday is a day of new Mercy, we should treat it as if it's our last"

>

>

>

> From: Allen, Reginald

> Sent: Thursday, March 16, 2017 6:17 PM

> To: Randall, Brenda

> <Randall.Brenda@epa.gov<mailto:Randall.Brenda@epa.gov>>

> Cc: Morina, Lenee <Morina.Lenee@epa.gov<mailto:Morina.Lenee@epa.gov>>

> Subject: RE: 2017 Replacement Vehicle

>

> The boss would like second row bucket seats - Bench third row - something like the attached photo.

>

> Also please let me know if wifi is an option

>

> Thanks

> Reggie

>

> Reginald E. Allen

> Director, Administrative and Executive Services Office of the

> Administrator U.S. Environmental Protection Agency Office 202-564-0444

> Direct 202-564-1029 Cell 202-306-2879

>
> From: Randall, Brenda
> Sent: Thursday, March 16, 2017 5:23 PM
> To: Ellison, Mardiko
> <Ellison.Mardiko@epa.gov<mailto:Ellison.Mardiko@epa.gov>>; Allen,
> Reginald <Allen.Reginald@epa.gov<mailto:Allen.Reginald@epa.gov>>
> Cc: Morina, Lenée <Morina.Lenée@epa.gov<mailto:Morina.Lenée@epa.gov>>
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>
> 2017 Chevy Tahoe LT, 4WD, Black/Black, leather seats with Flex Fuel;
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> Both Options below, offer free maintenance for two (2) years; Mileage
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> Fixed Price Lease:
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> Fixed price means the monthly price will remain the same throughout
> the 36 month term. If the EPA terminates this agreement, before the
> end of the lease, the EPA will possibly be assessed a penalty;
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> Equipment Package A: (3 years) -- \$[PBI / Ex. 4] Month/Annually -- \$[PBI / Ex. 4] -- (36 Months/Total
\$[PBI / Ex. 4])
>
> Equipment Package B: (3 years) -- \$[PBI / Ex. 4] Month/Annually -- \$[PBI / Ex. 4] -- (36 Months/Total
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>
>
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>
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> package details
>
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Flex Fuel \$[PBI / Ex. 4] \$[PBI / Ex. 4] \$[PBI / Ex. 4] Total Annual Total CLINS [PBI / Ex. 4]
\$[PBI / Ex. 4] \$[PBI / Ex. 4] Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel [PBI / Ex. 4]
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Fuel [PBI / Ex. 4]/mo Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel [PBI / Ex. 4]/mo
Factors to]

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> <District Fleet Lease Quote - EPA Tahoe LT - 03-20-2017.doc.pdf>
> <image002.png>
> <2017 Chevy Tahoe LT Equipment Package C.pdf>

Message

From: Dan MacDonald [dan@districtfleet.com]
Sent: 4/6/2017 2:29:28 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: 2017 Chevrolet Suburban Quote

Working on a 20k per year quote. Hold tight.

Dan

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
Sent: Thursday, April 06, 2017 9:13 AM
To: Dan MacDonald <dan@districtfleet.com>
Subject: RE: 2017 Chevrolet Suburban Quote

Good morning Dan,

If you can't get me unlimited mileage, can we get a \$20K mileage plan. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 6:06 PM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Chevrolet Suburban Quote

Okay, I will not be able to calculate this until tomorrow morning.

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
Sent: Wednesday, April 05, 2017 3:50 PM
To: Dan MacDonald <dan@districtfleet.com>
Subject: RE: 2017 Chevrolet Suburban Quote

Dan,

I found out that this vehicle is on the road 24/7. I need an unlimited mile option (no exceptions) -- 20K miles isn't enough. Please advise. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 11:57 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: 2017 Chevrolet Suburban Quote

Brenda,

Please see the attached 2017 Chevy Suburban quote for your review.

Thank you.

Dan MacDonald
District Fleet
202.257.3797

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From: Dan MacDonald
Sent: Wednesday, March 29, 2017 11:51 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Tahoe

Brenda,

Any updates regarding this opportunity? Please let me know if we can be of any assistance.

Dan MacDonald
District Fleet

202.257.3797

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From: Dan MacDonald
Sent: Tuesday, March 21, 2017 7:56 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: Re: 2017 Tahoe

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> Facilities Management & Services Division Headquarters Services Branch
> (Office) 202-564-4518

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> <Randall.Brenda@epa.gov<mailto:Randall.Brenda@epa.gov>>
> Cc: Morina, Lenae <Morina.Lenae@epa.gov<mailto:Morina.Lenae@epa.gov>>
> Subject: RE: 2017 Replacement Vehicle

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> Thanks
> Reggie

> Reginald E. Allen
> Director, Administrative and Executive Services Office of the
> Administrator U.S. Environmental Protection Agency Office 202-564-0444
> Direct 202-564-1029 Cell 202-306-2879

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> <Ellison.Mardiko@epa.gov<mailto:Ellison.Mardiko@epa.gov>>; Allen,

> Reginald <Allen.Reginald@epa.gov<mailto:Allen.Reginald@epa.gov>>
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 > <image002.png>
 > <2017 Chevy Tahoe LT Equipment Package C.pdf>

Message

From: Dan MacDonald [dan@districtfleet.com]
Sent: 4/5/2017 10:05:58 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: 2017 Chevrolet Suburban Quote

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>

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>

>

>

> Vehicle Lease Options

>

> Factory Ordered Vehicle: See Attached Spec Sheets for equipment package details

>

> [Vehicle 12 Month Base Option Year 1 Option Year 2 Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex Fuel] PBI/Ex. 4 Total Annual Total CLINS PBI/Ex. 4

PBI/Ex. 4 Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel PBI/Ex. 4

PBI/Ex. 4 Fixed Term Lease: PBI/Ex. 4 Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex Fuel PBI/Ex. 4/mo Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel PBI/Ex. 4/mo Factors to]

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> <Randall.Brenda@epa.gov><mailto:Randall.Brenda@epa.gov>>

> Subject:

>

>

> <District Fleet Lease Quote - EPA Tahoe LT - 03-20-2017.doc.pdf>

> <image002.png>

> <2017 Chevy Tahoe LT Equipment Package C.pdf>

Message

From: Ellison, Mardiko [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=872FCE8A91FD488BB3B23C83BA4A82-MELLIS02]
Sent: 4/5/2017 5:12:35 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: 2017 Chevy Suburban

Brenda,

I thought this was already done. Your purchase card log is ready for pick up. Thank you.

From: Randall, Brenda
Sent: Wednesday, April 05, 2017 1:07 PM
To: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Subject: 2017 Chevy Suburban

Good afternoon Mr. Allen,

Below is the breakdown of costs for the 2017 Suburban. Mr. Allen, after reviewing the summary below, please give me a call if you have any questions. If you would like for me to proceed with the Suburban, please just send me an email. I will work with Mardiko to add the extra funding and I will modify the purchase order. Thanks, Brenda

Here is a quick summary of the vehicle Specifications:

2017 Chevy Suburban LT, 4WD, Black/Black, leather seats with E-85 Flex Fuel;
 Power Sunroof and (2) Additional Captain Chairs (NO CHANGE)

Suburban offers free maintenance for two (2) years; (NO CHANGE)

Mileage is based upon 15,000 annual miles; excess mileage charge is \$0.18 per mile; (NO CHANGE)

Equipment Package D:

12 Month Base, Option Years one (1) and two (2) - (we have the option to exercise the options or not without penalty – that's why the Base Year total is front loaded and the subsequent options decrease). Below are the cost for the Option Periods. (NO CHANGE)

Fixed Price Lease:

Fixed price means the monthly price will remain the same throughout the 36 month term. If the EPA terminates this agreement, before the end of the lease, the EPA will possibly be assessed a penalty; (NO CHANGE)

Vehicle Lease Options

Factory Ordered Vehicle: See Attached Spec Sheets for equipment package details

<u>Vehicle</u>	<u>12 Month Base</u>	<u>Option Year 1</u>	<u>Option Year 2</u>
Equipment Package D: 2017 Chevy Suburban LT, 4WD, E85	PBI / Ex. 4		

Total Annual – (3)
Yrs. \$37,716.00

PBI / Ex. 4

Fixed Term Lease:

36 Months

Equipment Package D:

2017 Chevy Suburban LT, 4WD, E85

\$1,053.00/month

Annually \$12,636.00/3 Yrs. \$37,908.00

(Cost comparison: Tahoe vs. Suburban – (Suburban \$696.00 more/yr. an increase of \$58.00/month)

Other Replacement Costs (NO CHANGE)

2017 Suburban (Tags, Title and Registration/costs for Base Period) -- \$400.00

2017 Chevy Suburban (Install Law Enforcement Lights) (LEL) & window tinted -- \$3,200.00

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Subject: 2017 Chevrolet Suburban Quote
Attachments: District Fleet Lease Quote - EPA Suburban LT - 04-05-2017.pdf; 2017 Suburban LT Specs - E85 - Equipment package D.pdf

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> Reggie
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> Reginald E. Allen
> Director, Administrative and Executive Services Office of the
> Administrator U.S. Environmental Protection Agency Office 202-564-0444
> Direct 202-564-1029 Cell 202-306-2879
>
> From: Randall, Brenda
> Sent: Thursday, March 16, 2017 5:23 PM
> To: Ellison, Mardiko
> <Ellison.Mardiko@epa.gov<mailto:Ellison.Mardiko@epa.gov>>; Allen,
> Reginald <Allen.Reginald@epa.gov<mailto:Allen.Reginald@epa.gov>>
> Cc: Morina, Lenée <Morina.Lenée@epa.gov<mailto:Morina.Lenée@epa.gov>>
> Subject: 2017 Replacement Vehicle
>
> Good afternoon Mr. Allen,
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> Late yesterday, I received the New Tahoe cost proposal from the fleet
> lease company. The attached quotes include options, that will assist
> you in making your final decision on your leased vehicle. If you have
> any questions, after reviewing the summary below, please give me a
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> Equipment Package A: (3 years) -- \$846.00/Month/Annually -- \$10,152.00 -- (36 Months/Total
\$30,456.00)
>

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>

>

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> Vehicle Lease Options

>

> Factory Ordered Vehicle: See Attached Spec Sheets for equipment package details

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> [Vehicle 12 Month Base Option Year 1 Option Year 2 Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex Fuel PBI/Ex. 4 PBI/Ex. 4 Total Annual Total CLINS PBI/Ex. 4

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> 2011 Malibu (remove the LEL) -- \$600.00 Potentially incurred cost

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> Sent: Thursday, March 16, 2017 5:19 PM

> To: Randall, Brenda

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> Subject:

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> <District Fleet Lease Quote - EPA Tahoe LT - 03-20-2017.doc.pdf>

> <image002.png>

> <2017 Chevy Tahoe LT Equipment Package C.pdf>

Message

From: Dan MacDonald [dan@districtfleet.com]
Sent: 4/25/2017 7:41:31 PM
To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
Subject: RE: 2017 Chevrolet Suburban Quote

Brenda,

I am glad to hear this opportunity still exists. To answer your questions:

No, There are no run-flat options for the Suburban. No OEM and No Aftermarket options are available for either the 18, 20 or 22in OEM wheel (I just got off the phone with our tire experts).

Yes, our quote is for the leather captain's chair seats (two of them) in the second row of the vehicle.

Yes, Wifi and Onstar are included for first 3 months, I will work with you and the ordering dealer to set up a longer term solution.

FYI- Final Order date on the suburban is May 25th, so please be conscious of that important date.

Please let me know if you need anything else.

V/R

Dan MacDonald
 District Fleet
 202.257.3797

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
 Sent: Tuesday, April 25, 2017 3:08 PM
 To: Dan MacDonald <dan@districtfleet.com>
 Subject: RE: 2017 Chevrolet Suburban Quote

Hi Dan,

Sorry for the delay, we have been waiting to see if the Administrator Pruitt had any additional changes to the Suburban. I have been given the approval to proceed with this lease agreement.

A few last questions:

1. Run Flat Tires - can I get them on the Suburban;
2. Bucket Leather Seats (are these the Captains Chairs?) and
3. Wi-Fi and other options such as Satellite Radio and OnStar (which is complimentary for 3 - months, then I have to work with OnStar to continue with it)

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
 Sent: Thursday, April 20, 2017 1:08 PM
 To: Randall, Brenda <Randall.Brenda@epa.gov>
 Subject: RE: 2017 Chevrolet Suburban Quote

Good Afternoon Brenda,

Do you have any updates to share (one way or another) regarding this opportunity.

Has a decision been made? When is one to be expected?

Please let me know if I can be of any further assistance.

Thanks,

Dan MacDonald
 District Fleet
 202.257.3797

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
 Sent: Thursday, April 06, 2017 9:13 AM
 To: Dan MacDonald <dan@districtfleet.com>

Subject: RE: 2017 Chevrolet Suburban Quote

Good morning Dan,

If you can't get me unlimited mileage, can we get a \$20K mileage plan. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 6:06 PM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: RE: 2017 Chevrolet Suburban Quote

Okay, I will not be able to calculate this until tomorrow morning.

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From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
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To: Dan MacDonald <dan@districtfleet.com>
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Dan,

I found out that this vehicle is on the road 24/7. I need an unlimited mile option (no exceptions) -- 20K miles isn't enough. Please advise. Thanks

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From: Dan MacDonald [mailto:dan@districtfleet.com]
Sent: Wednesday, April 05, 2017 11:57 AM
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Thank you.

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District Fleet
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-----Original Message-----

From: Dan MacDonald
Sent: Wednesday, March 29, 2017 11:51 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
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District Fleet
202.257.3797

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Sent: Tuesday, March 21, 2017 7:56 AM
To: Randall, Brenda <Randall.Brenda@epa.gov>
Subject: Re: 2017 Tahoe

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1439 Covington St
Baltimore, MD 21230

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> Subject: 2017 Tahoe

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> <image002.png>
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To: Randall, Brenda [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c12608bc3e3f4e56bf9afc0d1558b1f4-BRandall]
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PBI / Ex. 4

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PBI / Ex. 4

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> penalty - that's why the Base Year total is front loaded and the subsequent options decrease). Below are

> the cost for the Option Periods.

>

> Package B Options: Power Sunroof, Max Trailering Package

>

> Fixed Price Lease:

>

> Fixed price means the monthly price will remain the same throughout

> the 36 month term. If the EPA terminates this agreement, before the

> end of the lease, the EPA will possibly be assessed a penalty;

>

> Equipment Package A: (3 years) -- \$846.00/Month/Annually -- \$10,152.00 -- (36 Months/Total

> \$30,456.00)

>

> Equipment Package B: (3 years) -- \$995.00/Month/Annually -- \$11,940.00 -- (36 Months/Total

> \$35,820.00)

>

>

> Vehicle Lease Options

>

> Factory Ordered Vehicle: See Attached Spec Sheets for equipment

> package details

>

[Vehicle 12 Month Base Option Year 1 Option Year 2 Flex Fuel]	[PBI/Ex. 4]	Total Annual	Total CLINS	[PBI/Ex. 4]
[PBI/Ex. 4]	[PBI/Ex. 4]	Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel	[PBI/Ex. 4]	[PBI/Ex. 4]
[PBI/Ex. 4]	[PBI/Ex. 4]	Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex	[PBI/Ex. 4]	[PBI/Ex. 4]
[PBI/Ex. 4]	[PBI/Ex. 4]	Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel	[PBI/Ex. 4]	[PBI/Ex. 4]

> Factors to]

>

> Other Replacement Costs

>

> 2017 Tahoe (Tags, Title and Registration/costs for Base Period) -- \$450.00

> 2017 Chevy Tahoe (Install Law Enforcement Lights) (LEL) & window

> tinted -- \$3,200.00

> 2011 Malibu (remove the LEL) -- \$600.00 Potentially incurred cost

> from GSA (car cleaning/repairs, etc.,) -- \$1,000.00

>

>

>

> From: DC-WJCW-B200F-M@epa.gov<mailto:DC-WJCW-B200F-M@epa.gov>

> [mailto:DC-WJCW-B200F-M@epa.gov]

> Sent: Thursday, March 16, 2017 5:19 PM

> To: Randall, Brenda

> <Randall.Brenda@epa.gov><mailto:Randall.Brenda@epa.gov>>

> Subject:

>

>

> <District Fleet Lease Quote - EPA Tahoe LT - 03-20-2017.doc.pdf>

> <image002.png>

> <2017 Chevy Tahoe LT Equipment Package C.pdf>

Message

From: Randall, Brenda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C12608BC3E3F4E56BF9AFC0D1558B1F4-BRANDALL]
Sent: 4/5/2017 7:49:51 PM
To: Dan MacDonald [dan@districtfleet.com]
Subject: RE: 2017 Chevrolet Suburban Quote

Dan,

I found out that this vehicle is on the road 24/7. I need an unlimited mile option (no exceptions) -- 20K miles isn't enough. Please advise. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
 Sent: Wednesday, April 05, 2017 11:57 AM
 To: Randall, Brenda <Randall.Brenda@epa.gov>
 Subject: 2017 Chevrolet Suburban Quote

Brenda,

Please see the attached 2017 Chevy Suburban quote for your review.

Thank you.

Dan MacDonald
 District Fleet
 202.257.3797

-----Original Message-----

From: Dan MacDonald
 Sent: Wednesday, March 29, 2017 11:51 AM
 To: Randall, Brenda <Randall.Brenda@epa.gov>
 Subject: RE: 2017 Tahoe

Brenda,

Any updates regarding this opportunity? Please let me know if we can be of any assistance.

Dan MacDonald
 District Fleet
 202.257.3797

-----Original Message-----

From: Dan MacDonald
 Sent: Tuesday, March 21, 2017 7:56 AM
 To: Randall, Brenda <Randall.Brenda@epa.gov>
 Subject: Re: 2017 Tahoe

Good morning Brenda,

Our address is:

District Fleet
 1439 Covington St
 Baltimore, MD 21230

> On Mar 20, 2017, at 5:48 PM, Dan MacDonald <dan@districtfleet.com> wrote:

>

> Brenda,

>

> Please see the attached updated quote and vehicle specification sheet for Equipment package C, which includes the Luxury package and the captain chairs/2nd row bucket seats in addition to the previously offered 2017 Chevy Tahoe LT FFV equipment packages.

>

> Please review and let me know if you have any questions.

>

> Thank you,

>

> Dan MacDonald
 > District Fleet
 > 202.257.3797
 >
 > From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
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 > To: Dan MacDonald <dan@districtfleet.com>
 > Subject: 2017 Tahoe
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 > Hi Dan,
 >
 > Please Let me know if the captains chairs are possible and the wifi?
 > Thanks, Brenda
 >
 >
 > Very Respectfully,
 >
 > Brenda R. Randall
 > Facilities Management & Services Division Headquarters Services Branch
 > (Office) 202-564-4518
 >
 > "Everyday is a day of new Mercy, we should treat it as if it's our last"
 >
 >
 >
 > From: Allen, Reginald
 > Sent: Thursday, March 16, 2017 6:17 PM
 > To: Randall, Brenda
 > <Randall.Brenda@epa.gov<mailto:Randall.Brenda@epa.gov>>
 > Cc: Morina, Lenée <Morina.Lenee@epa.gov<mailto:Morina.Lenee@epa.gov>>
 > Subject: RE: 2017 Replacement Vehicle
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 > The boss would like second row bucket seats - Bench third row - something like the attached photo.
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 > Also please let me know if wifi is an option
 >
 > Thanks
 > Reggie
 >
 > Reginald E. Allen
 > Director, Administrative and Executive Services Office of the
 > Administrator U.S. Environmental Protection Agency Office 202-564-0444
 > Direct 202-564-1029 Cell 202-306-2879
 >
 > From: Randall, Brenda
 > Sent: Thursday, March 16, 2017 5:23 PM
 > To: Ellison, Mardiko
 > <Ellison.Mardiko@epa.gov<mailto:Ellison.Mardiko@epa.gov>>; Allen,
 > Reginald <Allen.Reginald@epa.gov<mailto:Allen.Reginald@epa.gov>>
 > Cc: Morina, Lenée <Morina.Lenee@epa.gov<mailto:Morina.Lenee@epa.gov>>
 > Subject: 2017 Replacement Vehicle
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 > Good afternoon Mr. Allen,
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 > Late yesterday, I received the New Tahoe cost proposal from the fleet
 > lease company. The attached quotes include options, that will assist
 > you in making your final decision on your leased vehicle. If you have
 > any questions, after reviewing the summary below, please give me a
 > call on 54-4518. Thanks, Brenda
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 > Here is a quick summary of the Spec. attachments:
 >
 > 2017 Chevy Tahoe LT, 4WD, Black/Black, leather seats with Flex Fuel;
 >
 > Both Options below, offer free maintenance for two (2) years; Mileage
 > is based upon 15,000 annual miles; excess mileage charge is \$0.18 per
 > mile;
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 > Equipment Package A and B:
 >
 > Base, Option Years one (1) and two (2) - (we have the option to exercise the option or not without
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PBI/Ex. 4 PBI/Ex. 4 Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel PBI/Ex. 4
PBI/Ex. 4 PBI/Ex. 4 Total Annual Total CLINS PBI/Ex. 4
PBI/Ex. 4 Fixed Term Lease: PBI/Ex. 4 Months Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex
Fuel \$846.00/mo Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel PBI/Ex. 4 mo
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> <District Fleet Lease Quote - EPA Tahoe LT - 03-20-2017.doc.pdf>
> <image002.png>
> <2017 Chevy Tahoe LT Equipment Package C.pdf>

Message

From: Randall, Brenda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C12608BC3E3F4E56BF9AFCOD1558B1F4-BRANDALL]
Sent: 4/25/2017 7:07:31 PM
To: Dan MacDonald [dan@districtfleet.com]
Subject: RE: 2017 Chevrolet Suburban Quote

Hi Dan,

Sorry for the delay, we have been waiting to see if the Administrator Pruitt had any additional changes to the Suburban. I have been given the approval to proceed with this lease agreement.

A few last questions:

1. Run Flat Tires - can I get them on the Suburban;
2. Bucket Leather Seats (are these the Captains Chairs?) and
3. Wi-Fi and other options such as Satellite Radio and OnStar (which is complimentary for 3 - months, then I have to work with OnStar to continue with it)

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
 Sent: Thursday, April 20, 2017 1:08 PM
 To: Randall, Brenda <Randall.Brenda@epa.gov>
 Subject: RE: 2017 Chevrolet Suburban Quote

Good Afternoon Brenda,

Do you have any updates to share (one way or another) regarding this opportunity.

Has a decision been made? When is one to be expected?

Please let me know if I can be of any further assistance.

Thanks,

Dan MacDonald
 District Fleet
 202.257.3797

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
 Sent: Thursday, April 06, 2017 9:13 AM
 To: Dan MacDonald <dan@districtfleet.com>
 Subject: RE: 2017 Chevrolet Suburban Quote

Good morning Dan,

If you can't get me unlimited mileage, can we get a \$20K mileage plan. Thanks

-----Original Message-----

From: Dan MacDonald [mailto:dan@districtfleet.com]
 Sent: Wednesday, April 05, 2017 6:06 PM
 To: Randall, Brenda <Randall.Brenda@epa.gov>
 Subject: RE: 2017 Chevrolet Suburban Quote

Okay, I will not be able to calculate this until tomorrow morning.

-----Original Message-----

From: Randall, Brenda [mailto:Randall.Brenda@epa.gov]
 Sent: Wednesday, April 05, 2017 3:50 PM
 To: Dan MacDonald <dan@districtfleet.com>
 Subject: RE: 2017 Chevrolet Suburban Quote

Dan,

I found out that this vehicle is on the road 24/7. I need an unlimited mile option (no exceptions) -- 20K miles isn't enough. Please advise. Thanks

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Please see the attached 2017 Chevy Suburban quote for your review.

Thank you.

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District Fleet
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> Brenda R. Randall

> Facilities Management & Services Division Headquarters Services Branch

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 > Vehicle Lease Options
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 > Factory Ordered Vehicle: See Attached Spec Sheets for equipment
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> [Vehicle 12 Month Base Option Year 1 Option Year 2 Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex Fuel] [PBI/Ex. 4] Total Annual Total CLINs [PBI/Ex. 4]

[PBI/Ex. 4] Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel \$1,495.00

[PBI/Ex. 4] Fixed Term Lease: [PBI/Ex. 4] Equipment Package A: 2017 Chevy Tahoe LT, 4WD, Flex Fuel [PBI/Ex. 4]

[PBI/Ex. 4] Equipment Package B: 2017 Chevy Tahoe LT, 4WD, Flex Fuel [PBI/Ex. 4]/mo

Factors to]

>

> Other Replacement Costs

>

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> 2017 Chevy Tahoe (Install Law Enforcement Lights) (LEL) & window tinted -- \$3,200.00

> 2011 Malibu (remove the LEL) -- \$600.00 Potentially incurred cost

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> <District Fleet Lease Quote - EPA Tahoe LT - 03-20-2017.doc.pdf>

> <image002.png>

> <2017 Chevy Tahoe LT Equipment Package C.pdf>

Evaluation Factors/Recommendation for Award

The Government will award to the responsive, responsible firm, whose cost proposal is most cost effective to the Government with price and delivery schedule considered.

Three (3) Contractors submitted cost proposals one (1) could not meet the delivery schedule and one (1) company is no longer in the leasing business, they exited the leasing program three (3) years ago:

<u>Vendor</u>	<u>Cost Proposal</u>	<u>Delivery Schedule</u>
District Fleet, LLC.	\$1,180.00	6 – 10 Weeks
Acme Auto Leasing, LLC	\$ 879.00	60 – 90 Days (12 Weeks)
Admiral Vehicle Leasing	\$ 850.00	8 – 10 Weeks

SPECIFICATIONS:

New 2017 Chevrolet Suburban LT
 36 Month Lease
 E-85 Flex Fuel
 Wi-Fi
 4 Wheel Drive
 Leather Seats
 (2) extra Captain Chairs in the middle (Bench in back row)
 Black/Black – Black Flooring
 Sunroof
 GPS and Navigation
 20,000 annual mileage, excess mileage charge \$0.18/mile

Cost/Price/Delivery Schedule Evaluation - The Project Officer evaluated and rated the three (3) leasing companies based solely on the total expected price/cost of the leasing agreement and the delivery schedule this vehicle.

Recommendation for Award

After reviewing the cost proposals from the three (3) leasing companies, the Project Officer recommends an award to Admiral Vehicle Leasing (AVL). Although all the companies submitted cost proposals and they all were capable of delivering the vehicle with all specifications as stated above – the deciding factor came down to price.

AVL's cost proposal was \$330.00 less per month than District Fleet, LLC., a savings of \$3,960.00 annually and \$11,880.00 in savings over the next three (3) years.

Also, AVL's cost proposal was \$29.00 less per month than Acme Auto Leasing (AAL), a savings of \$348.00 annually and \$1, 044.00 in savings over the next three (3) years.

Although AVL and AAL were closely priced the delivery schedule for AAL was slightly longer than both of the other two (2) companies.


**District
Fleet**

April 6, 2017

Agency: Environmental Protection Agency (EPA)
Office: OARM/OAM/HPOD/PCSC
Location: Ronald Reagan Building #71223, Washington, DC
Attn: Jessica V. Wilson - Contracting Officer/ Brenda Randall
Solicitation Number: Market Research

Based upon your request for vehicle lease quotes, District Fleet offers the following proposal:

Factory Ordered Vehicle: See Attached Spec Sheets for equipment package details

<u>Vehicle</u>	<u>12 Month Base</u>	<u>Option Year 1</u>	<u>Option Year 2</u>
<u>Equipment Package D:</u>			
2017 Chevy Suburban LT, 4WD, E85	\$1,704.00	\$1010.00	\$724.00
Total Annual	\$20,448.00	\$12,120.00	\$8,688.00

*** Fixed Term Lease:**

36 Months

Equipment Package D:

2017 Chevy Suburban LT, 4WD, E85

\$1180.00/mo

Factors to Consider:

1. Pricing is per vehicle per month in accordance with the enclosed specifications for factory ordered Flex Fuel 2017 Chevy Suburban LT.
2. Lead time is anticipated to be 6-10 weeks ARO (after receipt of order)
3. Bid includes assigned District Fleet FSR (Fleet Service Representative) to assist with delivery, service, warranty and end of lease logistics.
- *4. Mileage is based upon **20,000** annual miles; excess mileage charge is \$0.18/mi.
5. Insurance is the responsibility of the Government.
6. Maintenance is the responsibility of the Government.
7. This quote does not include title, registration and tag costs. Upon request, we can acquire DC tags for a cost of: \$400.00 for the base year and \$155 each option year.
8. Invoices will be sent monthly and payment is expected via check or WAWF/iRAPT.
9. Subject to all applicable FAR regulations.

Submitted By: Daniel MacDonald, CEO
District Fleet, LLC
1439 Covington St
Baltimore, MD 21230

dan@districtfleet.com

District Fleet, LLC
www.districtfleet.com
DUNS: 080446010 * CAGE:7RBR7
(202)257-3797

Acme Auto Leasing, LLC
Leasing to Government Agencies since 1984

Vehicle Lease Price Quote

440 Washington Avenue						
North Haven, CT 06473						
Tel: 410-870-1445						
Fax: 203-234-6858						
			Prepared For: EPA			
			Attention: Brenda Randall			
			Date Prepared: 4/27/2016			
			TIN: 06-1425257			
			Model Year: 2017			
			Miles: excess charge .12 per mile			
			Terms: Net 36			
			Minimum Order: 1			
Item	Vehicle			Lease Rate		
No.	Description	Make	Model	Term	Monthly Cost	
001	Large SUV	Chevy	Suburban	LT	875	Vehicle ordered
Customer Information:						

- | | | | |
|----|--|--|--|
| | Customer Information: | | |
| 1. | Fuel, insurance, licensing and registration, taxes, not included in the lease price. Any costs incurred to perform any additional services or to provide additional items are not included in the lease prices provided herein. Maintenance not covered by manufacturers' warranty is provided by the lessor / contractor. | | |
| 2. | Delivery window is between 60 to 90 days after receipt of order. | | |
| 3. | Priees include 20,000 miles per year. Excess mileage charges will be invoiced at lease termination. | | |
| 4. | Priees are monthly and are net of all discounts. Minimum term is 36 months. | | |
| 5. | Business Size: Small; DUNS number 98-612-8929, EIN 08-1428257, CCR number 1998 D273 080. | | |
| 6. | Lessor/contractor is WAUF-qualified. | | |
| 7. | Quote price valid for thirty days. | | |



April 27, 2017

US Environmental Protection Agency
William Jefferson Clinton Building
1200 Pennsylvania Avenue, NW
Washington, DC 20460
Attn: Brenda R Randall

RE: Quote 2017 Chevrolet Suburban LT

Enclosed please find closed end lease proposal for one (1) 2017 Chevrolet Suburban 4WD 4dr. The basic specifications are attached.

The lease term is for 36 months with a mileage allowance of 20,000 miles per year. In order to provide the government with the best price available, the lease rate is based upon a factory-ordered unit and includes all requested equipment and services. The delivery usually occurs 8-10 weeks after an order is placed. GM provides free scheduled maintenance for 36 months or 36,000 miles. The manufacturer warranty is a three year 36,000-mile bumper-to-bumper warranty and a five year or 60,000-mile powertrain warranty.

Closed End Vehicle Lease Proposal

2017 Chevrolet Suburban LT

36-month lease term – 20,000 per year- monthly rental payment of \$839.00

District of Columbia registration is \$350.00 upfront or you have the option to add an additional \$11.00 a month to the rate.

Thank you for the opportunity to help you fulfill your transportation needs. Please do not hesitate to Contact me if you have any questions or need additional information. I can be reached at 888-919-6427, via cell at 410-977-3491, or via email at awollman@admiralleasing.com.

Sincerely,

Arnold Wollman
Vice President



National Vehicle
Leasing Association




**District
Fleet**

April 6, 2017

Agency: Environmental Protection Agency (EPA)
 Office: OARM/OAM/HPOD/PCSC
 Location: Ronald Reagan Building #71223, Washington, DC
 Attn: Jessica V. Wilson - Contracting Officer/ Brenda Randall
 Solicitation Number: Market Research

Based upon your request for vehicle lease quotes, District Fleet offers the following proposal:

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<u>Vehicle</u>	<u>12 Month Base</u>	<u>Option Year 1</u>	<u>Option Year 2</u>
<u>Equipment Package D:</u>			
2017 Chevy Suburban LT, 4WD, E85	\$1,704.00	\$1010.00	\$724.00
Total Annual	\$20,448.00	\$12,120.00	\$8,688.00

*** Fixed Term Lease:**

36 Months

Equipment Package D:

2017 Chevy Suburban LT, 4WD, E85

\$1180.00/mo

Factors to Consider:

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9. Subject to all applicable FAR regulations.

Submitted By: Daniel MacDonald, CEO
 District Fleet, LLC
 1439 Covington St
 Baltimore, MD 21230

dan@districtfleet.com

District Fleet, LLC
www.districtfleet.com
 DUNS: 080446010 * CAGE:7RBR7
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COMMERCIAL LEASE VEHICLE SERVICES
INDEPENDENT GOVERNMENT COST ESTIMATE

Base Year - (12 months)

\$1,250.00 x 12 = \$15,000.00

Registration: \$400.00

Base Period – Total \$15,400.00

Option Period I

\$1,250.00 x 12 = \$15,000.00

Registration: \$155.00

Option Period I – Total \$15,155.00

Option Period II

\$1,250.00 x 12 = \$15,000.00

Registration: \$155.00

Option Period II – Total \$15,155.00

Estimated damages to vehicle: \$5,000.00

Estimated Cost for Base and Two Option Periods:	\$45,000.00
Registration Renewal:	\$ 710.00
Damages to vehicle at end of lease:	<u>\$ 5,000.00</u>
	\$50,710.00

Randall, Brenda

From: Melissa Lucas - QMDZ1FCC <melissa.lucas@gsa.gov>
Sent: Monday, April 17, 2017 2:54 PM
To: Randall, Brenda
Subject: Re: 2017 Flex Fuel Suburban

Hello Brenda-

Sorry, at this time we do not have the type of vehicles on hand that you need, however, we can order them for you, which will take a while to receive.

many thanks

On Thu, Apr 13, 2017 at 12:00 PM, Randall, Brenda <Randall.Brenda@epa.gov> wrote:

Hi Melissa,

I did not receive your letter stating that you were unable to accommodate our request for the 2017 Suburban within the next 60 days? Please let me know if you have any additional questions. Thanks, Brenda

From: Randall, Brenda
Sent: Wednesday, April 05, 2017 10:07 AM
To: 'Melissa Lucas - QMDZ1FOJ' <melissa.lucas@gsa.gov>
Subject: 2017 Flex Fuel Suburban

Hi Melissa,

We are now interested in a 2017 Black/Black, Leather, E-85 Flex-Fuel Suburban with (2) extra Captain Chairs. Do you have something like this in your inventory? If not, can you please authorize the EPA to lease this vehicle from another Fleet Leasing Company. The new Administrator would like this vehicle ASAP and unfortunately it takes GSA 6 months to obtain this type of vehicle. Thanks Melissa, I will be waiting on your response. Brenda